



CLUSTER
UNIVERSITY
OF JAMMU

INFORMATION HANDBOOK

FOR

ADMISSION TO

UG, PG, UG (HONS.) AND POST GRADUATE

INTEGRATED HONS. PROGRAMMES

BASED ON ENTRANCE EXAMINATION

AND MERIT

ACADEMIC SESSION

2019-2020

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IMPORTANT

- An eligible applicant for the academic session 2019-20 must familiarize with the contents of this handbook.
- Changes made in any Programme after the release of this handbook shall become effective from the date it is posted on the **University Portal/Website:** <http://cluj.admissionhelp.com> / www.clujammu.in
- University reserves the right to revise, amend, update, or delete any part of this handbook without giving any prior notice. Any change so made shall be updated on the **University Admission Portal/ Website:** <http://cluj.admissionhelp.com> / www.clujammu.in
- Applicants are responsible for regularly checking the portal for any updates/notification.
- For any specific grievance regarding deviation from Statutes governing admission, a candidate can appeal to the Appellate Committee of the University for its redressal.

Disclaimer: The University disclaims any liability towards any individual for any loss or damage caused to him/her arising out of any action taken on the basis of this information, which may be due to inadvertent omissions, clerical errors or for any other reason whatsoever. The University reserves the right to suitably modify, update or delete any part of the handbook without any prior notice.

ON-LINE REGISTRATION FEE FOR ADMISSION TO A COURSE BASED ON ENTRANCE EXAMINATION (CLUJET-2019)

- SC/ST/ST (Leh & Kargil): Rs. 650/- (Non-Refundable)
- For General Category Students : Rs. 750/- (Non-Refundable)
- Additional Fee of Rs. 300/- under the self financing programmes along with the above requisite entrance examination fee.

ON-LINE FEE FOR ADMISSION TO MERIT BASED UG PROGRAMMES (2019-2020)

Registration fee for all categories : Rs. 200/- (non-refundable)

1. INTRODUCTION:

University Admission Handbook provides general information and guidance a student may need to help him/her to make the most of the opportunities the University has to offer. Also details of the University codes, regulations and procedures can be obtained.

2. ABOUT CLUSTER UNIVERSITY OF JAMMU

Cluster University is a Collegiate University established under the Srinagar and Jammu Act, 2016 of the centrally sponsored scheme, RUSA. Its integral success lies on its five constituent colleges which are the old and established colleges of Jammu City. The University has also established five Post Graduate Integrated Schools viz School of Sciences, School of Social Sciences, School and Humanities and Liberal Arts, School of Engineering and Computer Technology and School of Teacher Education.

Cluster University of Jammu connects students to a plethora of vibrant opportunities. We offer more than a class room education. At Cluster University of Jammu, education is a chance to aspire, inspire, explore and achieve. We work relentlessly towards achieving the University's strategic framework:

Academic work of the highest quality, outstanding student experience and student engagement and community engagement and social responsibility. Your options are endless. Embark on a journey of your dream. Cluster University of Jammu offers a roadmap for navigating all the academics, cultural, sports, social and other extracurricular opportunities to the Cluster University students under one umbrella indicating the ethos of a Cluster-coming together as equals-unitary in spirit, yet federal in structure. This signifies the plurality and diversity of our University.

CLUSTER FAMILY:

Vice-Chancellor	Prof. Anju Bhasin vcofficecluj@gmail.com
Dean Academic Affairs	Prof. Poonam Dhawan acdcluj@gmail.com
Registrar	Dr. Jatinder Khajuria registrarcluj@gmail.com
Controller of Examinations	Dr. Mushtaq Lone coecluj@gmail.com
Dean, School of Sciences	Dr. S.P. Sharma dean.sciences.cluj@gmail.com
Dean, School of Engineering and Computer Technology	Dr. Bhopinder Singh dean.engg.cluj@gmail.com
Dean, School of Teacher Education	Dr. Mushtaq Lone dean.education.cluj@gmail.com
Dean, School of Social Sciences	Dr. Anil Gupta dean.ss.cluj@gmail.com
Dean, School of Humanities and Liberal Arts	Dr. Geetanjali Rana dean.arts.cluj@gmail.com
Dean Students Welfare	Dr. Twinkle Suri dswclusterjmu@gmail.com
F.A/C.A.O	Mr. Pawan Kumar Sharma, aocluj@gmail.com

2.1 SCHOOLS OF THE UNIVERSITY: (Five Year Integrated Hons. Programmes with exit option after 3 years)

S.No.	Name of the School	Programme offered	Contacts persons
1.	School of Sciences	Physics	Dr. Sanjay Verma, Coordinator hod.physics.cluj@gmail.com
		Chemistry	Dr. Naveen Anand, Coordinator hod.chemistry.cluj@gmail.com
		Botany	Dr. Rajinder Sharma, Coordinator hod.botany.cluj@gmail.com
		Geology	Dr. Anil Verma, Coordinator hod.geology.cluj@gmail.com
		Zoology	Dr. C.K. Khajuria, Coordinator hod.zoology.cluj@gmail.com
		Mathematics	Dr. R.S Pathania, Coordinator hod.mathematics.cluj@gmail.com
2.	School of Social Sciences	Commerce	Prof. Neeru Bhalla, Coordinator hod.commerce.cluj@gmail.com
		History	Dr. Sindhu Kapoor, Coordinator hod.history.cluj@gmail.com
3.	School of Humanities and Liberal Arts	English	Dr. Twinkle Suri, Coordinator hod.english.cluj@gmail.com
		Linguistics & Literature	Dr. Reena Salaria, Coordinator hod.linguistic.cluj@gmail.com
4.	School of Engineering and Computer Technology.	Family and Community Science (Home Science)	Prof. Minnie Sharma, Coordinator hod.fcs.cluj@gmail.com
5.	School of Teacher Education	03 Years Integrated Programme in M.Ed	Dr. Raj Singh Narania, Coordinator hod.education.cluj@gmail.com

2.2 CONSTITUENT COLLEGES OF THE UNIVERSITY

S.No.	Name of the Institution	Programmes offered	Contact Persons
1.	GGM, Science College, Jammu	<ul style="list-style-type: none"> • B.Sc., B.C.A • B.Sc. (Hons) in Physics, Chemistry, Geology, Mathematics • M.A. English, • M.Sc. Geology 	Dr. S.P. Sarswat, Principal principalggm@gmail.com Contact No: 0191-2578189
2.	GCW, Gandhi Nagar, Jammu	<ul style="list-style-type: none"> • B.A., B.Sc., B.Sc. Home Science, B.Com • B.Sc. (Hons) in Chemistry • B.A. (Hons) in English • M.Sc. Food Science & Technology, • M.Sc. Textile and Apparel Science 	Dr. Kaushal Samotra, Principal principal@gcwgandhinagar.com Contact No: 0191-2435158
3.	M.A.M College, Jammu	<ul style="list-style-type: none"> • B.A., B.Sc., B.B.A, B.C.A • B.Sc. (Hons) in Physics, Mathematics • B.A. (Hons) in English • M.A Music • M.Sc Mathematics 	Dr. P.K. Sharma, Principal mamcollege1954@rediffmail.com Contact No.: 0191-2453497
4.	SPMR College of Commerce, Jammu	<ul style="list-style-type: none"> • B.Com, B.B.A, B.C.A • B.Com (Hons) • M.Com 	Dr. Anil Gupta, Principal principal.spmrcollege@gmail.com Contact No. 0191-2580965
5.	College of Education, Canal Road, Jammu	<ul style="list-style-type: none"> • B.Ed., M.Ed 	Dr. Sangita Nagari, Principal gcoe.jammu@gmail.com Contact No.: 0191-2580401

3. ADMISSION PROCESS

Admission shall be conducted through Entrance Test (CLUJET) and on Merit Basis.

- 1) **Entrance test based admissions** to the programmes of B.A/B.Sc./B.Com (Hons), M.A./ M.Sc./ M.Com/M.Ed and Integrated PG Programmes in various subjects as listed in above tables 2.1/2.2 of Schools and colleges of the Cluster University of Jammu.
- 2) **Merit based admissions** is meant for UG Courses offered by the Constituent Colleges as listed in above table 2.2 of Colleges of Cluster University of Jammu.

Note of Caution: The candidates desirous of seeking admission need to fill different application forms for each of the admission process i.e. Entrance based and Merit based.

4. ADMISSION THROUGH ENTRANCE TEST (CLUJET-2019)

4.1. Admission Schedule

Commencement of filling of online applications form through University portal: http://cluj.admissionhelp.com	20 th April, 2019
Last date of filling of online application form (without late fee)	04-05-2019
Last date of filling of online application form (with a late fee of Rs. 100/-)	05-05-2019 to 10-05-2019
Downloading of Admit Cards	14-05-2019 to 21-05-2019
Date of Entrance Test	21-05-2019*
Publication of Answer Key	22-05-2019
Any complaint regarding question paper	23-05-2019 to 25-05-2019
Declaration of result	01-06-2019
Uploading of 12 th Result	02-06-2019 to 08-06-2019
Display of Merit List	12-06-2019
Achievement Category(NCC/NSS/Sports/Cultural)documents Verification	13-06-2019 to 15-06-2019
Uploading of Achievement Category List	17-06-2019
Counseling and Admission	19-06-2019 to 29-06-2019

* Changes if any, shall be notified on the University Website:

<http://cluj.admissionhelp.com>

4.2. GUIDELINES FOR FILLING ONLINE APPLICATIONS:

A student who is eligible as per norms of the University can apply for admission to PG, UG (Hons) and Integrated programmes based on **Entrance Test (CLUJET-2019)** as per notified admission schedule taking the following steps:

- Step-1 The Candidate has to apply online exclusively on the **University Admission portal** <http://cluj.admissionhelp.com> for Entrance Test based programmes in Schools and Constituent Colleges of the University as per intake capacity of the programme as notified by the University.

Step-2 As a first time user, candidate shall create the login details by clicking on “Register Here” under the “New User” option on this webpage.

- In the “Login details”, candidate shall provide the email-id, which would be used for any future communication with the University for admission purpose.

Note of Caution:

Candidates are required to give their accessible email address on which all University messages related to admission will be sent.

- Candidate shall then create a password (of maximum six characters) for online registration purpose. This password does not need to be same as candidate’s email account password, which is used to access one’s email account.
- Candidate shall also provide his/her valid mobile phone number (10 digits without any prefix).

Note of Caution:

Candidates are required to give their mobile number as the admission related information/messages will be sent on the same mobile number only.

- Applicant's details (as given in candidate’s certificates) should also be furnished.
- Candidates to verify that all the details given in the form are correct. This information will be used during the entire admission process. No change/modification is allowed. Please be careful in filling up the required information in all aspects.

Step-3 • On completion of this process, a verification email will be sent on candidate’s email account with a confirmation link, which a candidate shall have to click to confirm the registration. Please note that this email account is same as the one provided by the candidate in step-2.

- Applicant shall now log on to the **Admission Portal**<http://cluj.admissionhelp.com> using “registered email-id” and create “password” to fill the online registration form. The same login information is used every time to login to the applicant’s account.

Step-4 Applicant shall be asked to upload the following items:

- Passport size photograph (white background) of the applicant (size: 20 to 70kb; Formats: JPG/ JPEG/ PNG)
- Scanned signature of the applicant (maximum size: 50kb; Formats: JPG/ JPEG/ PNG)
- Self attested copy of Identity Proof of the applicant (maximum size: 50kb, Formats: JPG/ JPEG/ PNG). Identity proof can be any one of the following documents: Driving Licence, PAN card,

Voter's Identity Card, Passport or **School/College** Identity Card.

- Self attested copy of Class 10th Certificate (maximum size: 100kb, Formats: JPG/ JPEG/ PNG/ PDF).
 - Self attested copy of Reserved Category Certificate, if applicable (maximum size: 100kb, Formats: JPG/ JPEG/ PNG/ PDF).
- Step-5
- Applicant shall also fill the postal address details
 - Once all the above-mentioned files are uploaded, applicant can proceed with "Submit".
 - Applicant can now see a preview of the Applicant's personal detail as entered by applicant. The Applicant can also update the uploaded files or else, shall save the profile.
- Step-6
- Applicant shall now start with the online filling of the registration form by clicking "Apply in New Course".
 - Applicant shall then choose the programme for which the applicant seeks to apply.
 - Applicant shall provide the details of educational qualifications.
 - Applicant shall click the "Save Application" and proceed to check the details filled in the form.
- Step-7
- After providing complete information, applicant shall proceed with the application fee payment by clicking 'Pay Fee'. Applicant can make the payment by online mode only.
 - Candidate's application submission process shall be completed only after payment of application by online mode.
 - It may be noted that the applicant seeking admission in more than one programme has to **apply only on one application form.**
- Step-8
- After submission of the online application form, corrections, additions or deletions etc. in any manner shall not be allowed. The candidates are therefore, advised to fill their forms carefully.
- Step-9
- Please note that permission to appear in the entrance examination is subject to the candidate's fulfilling the minimum eligibility requirements prescribed for applying to the concerned programme of study.
- Note of Caution:**In case a candidate does not meet the minimum eligibility criteria prescribed for applying to the concerned programme and appears in the entrance examination, it is done at the candidate's own risk and cost, and if at any stage, it is found that the minimum eligibility requirements are not fulfilled, the admission, if granted, shall be cancelled ipso facto.
- Step-10
- For any query related to the admission process, candidate may contact the designated Nodal Officer of the University/School.

4.3 Mode of Examination

4.3.1 The question paper shall comprise of 150 objective type questions of one mark each and duration for the entrance test shall be 2 ½ hours. The contents of the paper and weightage shall be:

- | | |
|---------------------------------------|--------------------------------------|
| I. General English - 40 questions | II. Reasoning - 40 questions |
| III. General Knowledge - 40 questions | IV. Numerical Ability - 30 questions |

4.3.2 The level of Numerical Ability shall be of 10th standard for UG (Hons), Integrated & PG courses, while the level of test for other components shall be of 12th standard in case of candidates appearing for UG (Hons) & Integrated Courses, and it is graduation for the candidates appearing for PG Courses.

4.3.3 There shall be negative marking. For every wrong answer there shall be a deduction of 0.25 marks.

4.3.4 The criteria for qualifying examination for each course is as per University norms and can be viewed in University Statutes (**Chapter-16**) available on the website: www.clujammu.in

4.4 Admit Card for Entrance Examination

4.4.1 The Admit Card for the entrance examination shall be available in the online registration account of the candidate.

4.4.2 Admit Card's download link shall be available from **14th to 21st May, 2019**. Please visit the admission portal for the notifications and updates related to the Admit Card and other admission procedures.

4.4.3 Candidate shall take the print-out of the Admit Card. The print quality of the Admit Card should be good enough for verification.

4.4.4 Admit Card carries the information related with Centre, Reporting time etc.

4.4.5 Candidate shall carry the following documents to the Examination Centre:

- i. Printed copy of the Admit Card.
- ii. One Identity Card (In original) bearing candidate's photograph for verification. This can be any one of the following documents: Aadhar Card, Driving Licence, PAN card, Voter's identity card, Passport or College identity card.)

4.4.6 The duration of entrance examination shall be of **two and half hours**. The pattern of question paper shall be of Multiple Choice Questions (MCQ).

4.4.7 The answers have to be marked on Optical Mark Recognition (OMR) sheet.

4.4.8 **Centres for the Entrance Examination** shall be conducted at the Centres located in any of the constituent colleges of the University or other centres in Jammu city only.

4.4.9 **Candidates applying for admission through entrance based examinations in Reserved Category/ Achievement Category:**

Each candidate applying for admission under Reserved Category/Achievement category will take a print out of the online submitted application form and submit the same with self attested photocopies of the relevant certificates pertaining to the category and achievement i.e. (Sports, Cultural, NSS, NCC) on the day of the Entrance Test at the designated **Help Desk** at the examination centre.

Note of Caution: If the candidate fails to submit this form complete in all respects along with the certificates to the designated **Help Desk**, his/her candidature shall not be considered under the Reserved Categories/ Achievement Categories.

4.5 **Protocol for Conduct of OMR based Examination**

In order to promote transparency, streamlined proactive information dissemination and to facilitate the candidates with an opportunity to bring out any inconsistency/error in the conduct of OMR based examination, the University has laid down the following guidelines:

4.6 **Disclosure of Answer Key for MCQ Entrance Examination and other related issues.**

- 4.6.1. The University will upload the answer key of an entrance examination conducted for admission to various courses of study within 02 days from the conclusion of the entrance examination on the official website of the University.
- 4.6.2. Candidate is required to visit the website to check the answer key vis-a-vis the question paper used. In case of any discrepancy/inconsistency/error vis-à-vis the question paper and answer key, the candidate concerned can register a complaint within 02 days from the time of uploading of the answer key.
- 4.6.3. The complaint are to be sent by the desirous candidates through the admission portal <http://www.cluj.admissionhelp.com>
- 4.6.4. The officer concerned shall convene a meeting of their respective boards immediately thereafter with the following mandate:
 1. Check the veracity of the complaints registered
 2. In case the complaints have substance, necessary corrective measures would be taken
 3. Corrections, so carried out, would be put on the same website link where the original answer key was uploaded for convenience of all concerned

4.7 **Uploading of Qualifying Class Marks**

After declaration of results of the qualifying class examination (i.e 10+2 or Graduation) by their respective boards or University, candidates are required to upload their marks on the **University Admission Portal: <http://cluj.admissionhelp.com>** through their registered email id for determination of their rank/merit.

4.8 Merit Determination

A composite merit of all the candidates applying for admission to 02 year PG, Honours and Integrated Programmes of the Cluster University of Jammu shall be determined as per the following weightage.

- i. 30 % of Entrance Test Marks
- ii. 70 % of the academic merit of the qualifying examination.

4.9 Merit List/ Counselling

4.9.1 A common merit list shall be drawn on the basis of marks scored by the candidate in CLUJET and academic merit of the qualifying class.

4.9.2 The merit list of shortlisted candidates and dates of the counseling for admission process shall be notified on the **University website and Admission Portal**.

4.9.3 For all the notifications and updates related to admissions, the candidate should visit the **University website and Admission Portal regularly**.

4.10 Admission of Selected Candidates

4.10.1 Selected candidates will present themselves personally to the allotted School/College for admission in the allotted course along with admission slip and the following certificates in original:

- i. Diploma/Class 10th Mark sheet
- ii. Class 12th Mark sheet
- iii. Class 12th Provisional Certificate
- iv. Latest Character Certificate issued either by the principal of the school last attended or First Class Gazetted Officer.
- v. Category Certificate (in name of the applicant) issued by the Competent Authority.
- vi. Migration Certificate/Transfer Certificate from the Boards having passed 12th from Boards other than J&K Board.
- vii. Two copies of latest passport size photographs.
- viii. Copy of candidate's of Bank Passbook/Bank details
- ix. Affidavits as listed in Annexure (1-14) as applicable to them

4.10.2 Selected candidates then should report to the allotted School/College along with original documents for verification and to pay admission fee online as per admission schedule.

4.11 Cancellation of Admission

In case a candidate wants to cancel Admission from the School/College, he/she has to apply on the University Admission Portal for **refund of admission fee** as admissible under University rules as mentioned in section 6.7.

Note of Caution: After cancellation of admission in a programme under Cluster University of Jammu, there is no provision of admission in another programme.

4.12 ELIGIBILITY CRITERIA

The University has adopted the Choice Based Credit System (CBCS) from the Academic Session 2017-18 for Masters, Honors and Integrated Degree Programmes.

4.12.1 ELIGIBILITY FOR 2 YEAR PG PROGRAMMES

4.12.1.1 M.A. ENGLISH

For admission to the programme, one first preference will be given to the candidates who have passed/appeared in BA (Hons) in English, second preference will be given to candidates who have passed /appeared the qualifying examination with English Literature as the main elective, or additional subject irrespective of whether the examination passed is in Arts, Science or Commerce stream. A candidate who has passed/appeared in the qualifying examination without English Literature subject may also be considered subject to the availability of seats left vacant, if any, provided the candidate has secured a minimum of 60% in the qualifying examination.

4.12.1.2 M.A. MUSIC (VOCAL & INSTRUMENTAL)

A candidate seeking admission to the programme must have passed/appeared in final year of bachelor degree in the stream of Music. The candidate with Music as an elective/additional subject at Under Graduate Level or Hons. in Music is also eligible.

4.12.1.3 M.Sc. FOOD SCIENCE & TECHNOLOGY

A candidate seeking admission to the programme must have passed / appeared in the final year of bachelor degree examination with Food Science & Quality Control as an elective subject / B.Sc. Home Science as full stream/B.Sc. Medical stream.

4.12.1.4 M.Sc. GEOLOGY

A candidate seeking admission to the programme must have passed/ appeared in the final year of B.Sc.(Hons.)/ B.Sc. examination with Geology as one of the elective subjects.

4.12.1.5 M.Sc./M.A MATHEMATICS

A candidate seeking admission to the programme must have passed/appeared in the final year of B.Sc. (Hons.) or B.A/B.Sc. Examination with mathematics as one of the elective subjects.

4.12.1.6 **M.Sc. TEXTILE & APPAREL SCIENCE**

A candidate seeking admission to the programme must have passed B.Sc Home Science. Candidate with Home Science as one of the subject in B.A is also eligible.

4.12.1.7 **M.Com.**

- a) A candidate seeking admission to the programme must have passed/appeared in the final year of qualifying B.Com (Gen.) & B.Com (Hons.) under 10+2+3 pattern.
- b) 10% of the total number of seats will be available to the students who have passed/appeared in B.A/ B.Sc/ B.B.A/ BCA/ any other recognized Bachelor's Degree with not less than 60% Marks.

4.12.1.8 **M.Ed.**

A candidate seeking admission to M.Ed programme must have passed B.Ed with 50% marks.

4.12.2 ELIGIBILITY FOR 3 YEAR HONS.PROGRAMMES

4.12.2.1 **B.Sc. CHEMISTRY (HONS.)**

Admission to B.Sc. Chemistry (Hons.) Course shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Chemistry as one of the subject with 50% Marks (45% in case of SC/ST).

4.12.2.2 **B.Sc. GEOLOGY (HONS.)**

Admission to B.Sc. Geology (Hons.) Course shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) with science stream of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with at least 50% Marks (45% in case of SC/ST).

4.12.2.3 **B.Sc. MATHEMATICS (HONS.)**

Admission to B.Sc. Mathematics (Hons.) Course shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry & Mathematics with 50% Marks (45% in case of SC/ST).

4.12.2.4 **B.Sc. PHYSICS (HONS.)**

Admission to B.Sc. Physics (Hons.) Course shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry & Mathematics with 50% Marks (45% in case of SC/ST).

4.12.2.5 **B.A. ENGLISH (HONS)**

Admission to B.A. English (Hons.) Course shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with at least 50% Marks (45% in case of SC/ST).

4.12.2.6 **B.Com. (HONS.)**

Admission to B.Com. (Hons.) Course shall be open to a candidate who has passed/appeared in the Higher School Part-II examination (10+2 Pattern) of Jammu and Kashmir State Board of School Education or an examination recognised as equivalent thereto, with atleast 50% Marks along with papers in the subject of Commerce (45% in case of SC/ST). However, in case of candidates who have not qualified higher Secondary part II examination in Commerce stream are also eligible against 25% of the total seats provided they have 60% of Marks in their qualifying examinations (55% in case of SC/ST).

4.12.3 **ELIGIBILITY FOR INTEGRATED HONS. PROGRAMMES**

4.12.3.1 **INTEGRATED M.Ed. (B.Ed. + M.Ed.)**

Admission to 3 Year Integrated M.Ed. Hons. (B.Ed.+ M.Ed.) shall be open to a candidate who has passed/appeared in PG Examination of any recognized University with atleast 55% Marks.

4.12.3.2 **INTEGRATED CHEMISTRY HONS (B.Sc. HONS. + M.Sc. HONS.)**

Admission to 5 Year Integrated M.Sc. Hons. in Chemistry shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry and Mathematics/ Physics, Chemistry and Biology/ Physics, Chemistry, Biology and Mathematics with 50% Marks (45% in case of SC/ST).

4.12.3.3 INTEGRATED GEOLOGY HONS.

(B.Sc. HONS. + M.Sc. HONS.)

Admission to 5 Year Integrated M.Sc. Hons. in Geology shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) with Science Stream of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with atleast 50% Marks (45% in case of SC/ST).

4.12.3.4 INTEGRATED MATHEMATICS HONS.

(B.Sc. HONS. + M.Sc. HONS.)

Admission to 5 Year Integrated M.Sc. Hons. in Mathematics shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry & Mathematics & with atleast 50% Marks (45% in case of SC/ST).

4.12.3.5 INTEGRATED PHYSICS HONS.

(B.Sc. HONS + M.Sc. HONS.)

Admission to 5 Year Integrated M.Sc. Hons. in Physics shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of The Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry & Mathematics and with atleast 50% Marks (45% in case of SC/ST).

4.12.3.6 INTEGRATED FAMILY & COMMUNITY SCIENCE HONS. (HOME SCIENCE) (B.Sc. HONS + M.Sc.)

Admission to 5 Year Integrated M.Sc. Hons. in Family & Community Science shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Home Science/Science & with atleast 50% Marks (45% in case of SC/ST).

4.12.3.7 INTEGRATED ENGLISH HONS.

(B.A. HONS. + M.A. HONS.)

Admission to 5 Year Integrated M.A. Hons. in English shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as

equivalent thereto, with atleast 50% Marks (45% in case of SC/ST).

4.12.3.8 INTEGRATED M.Com. HONS.

(B.COM. HONS. + M.Com. HONS.)

Admission to 5 Year Integrated M.Com. Hons. shall be open to a candidate who has passed/appeared in the Higher School Part-II examination (10+2 Pattern) of Jammu and Kashmir State Board of School Education or an examination recognized as equivalent thereto, with atleast 50% Marks along with papers in the subject of Commerce (45% in case of SC/ST). However, in case of candidates who have not qualified higher Secondary part II examination in Commerce stream are also eligible against 25% of the total seats provided they have 60% of Marks in their qualifying examination (55% in case of SC/ST).

4.12.3.9 INTEGRATED BOTANY HONS.

(B.Sc. HONS + M.Sc. HONS.)

Admission to Five Year Integrated M.Sc. Course in Botany shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of The Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry and Biology & with atleast 50% marks (45% in case of SC/ST).

4.12.3.10 INTEGRATED ZOOLOGY HONS.

(B.Sc. HONS + M.Sc. HONS.)

Admission to Five Year Integrated M.Sc. Course in Zoology shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of The Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry and Biology & with atleast 50% marks (45% in case of SC/ST).

**4.12.3.11 INTEGRATED LINGUISTICS AND LITERATURE HONS.
(B.A HONS. + M.A HONS.)**

Admission to Five Year Integrated M.A Linguistics shall be open to a candidate who has passed/appeared in Higher Secondary Examination (10+2 pattern) of the Jammu and Kashmir State Board of School Education or on examination recognized as equivalent thereto with at least 50% marks (45% in case of SC,ST).

4.12.3.12 **INTEGRATED HISTORY HONS. (B.A HONS. + M.A HONS.)**

Admission to Five Year Integrated M.A in History shall be open to a candidate who has passed/appeared in Higher Secondary Examination (10+2 pattern) of the Jammu and Kashmir State Board of School Education or on examination recognized as equivalent thereto with at least 50% marks (45% in case of SC,ST).

Note: There is a provision of Exit Option after 03 years in the above listed programmes from 4.11.3.2 to 4.11.3.12 leading to degree in B.A. Hons. /B.Sc. Hons. / B.Com. Hons.

5. ADMISSION ON MERIT BASIS IN UG PROGRAMMES

5.1 ONLINE REGISTRATION PROCESS

All the candidates seeking admission to any of the UG (Pass Course) offered by the University are required to register online on the **University Admission Portal** and to pay online registration fee of Rs. 200/- on University Portal.

5.2 Admission Schedule for Undergraduate Courses (UG) based on merit in the Constituent College of the University

Opening of Portal for Admission to UG Courses in the various Constituent Colleges through University Admission Portal: http://cluj.admissionhelp.com	01-06-2019 to 15-06-2019
Verification of documents at Allotted Colleges (to be conveyed through SMS)	03-06-2019 to 18-06-2019
Display of overall Merit List	24-06-2019
Start of Counseling of Students	27-07-2019 to 12-07-2019
Start of Class Work	16-07-2019

* Changes, if any, shall be notified on the **University website:**
<http://www.clujammu.in>

5.3 Guidelines for filling Online Applications in Merit Based UG Programmes of the University.

A student who is eligible as per norms of the University can apply for admission to merit based programmes (UG or Pass Courses) as per notified admission schedule taking the following steps:

- 5.3.1 Candidate has to apply online exclusively on the University Admission Portal for merit based UG Courses or Pass Courses in Science, Arts and Commerce as per intake capacity of the respective colleges.

- 5.3.2 i. The Candidates should logon to the University Portal and create his/her application form. Fill all the fields like name, father's name, complete address, email address, phone number, bank account number, qualification details, gender, course combination preference, college preference, category details (if any) etc. very carefully.
- ii. Applicant shall be asked to upload the following items:
- Passport size photograph (white background) of the applicant (size: 20 to 70kb; Formats: JPG/ JPEG/ PNG)
 - Scanned signature of the applicant (maximum size: 50kb; Formats: JPG/ JPEG/ PNG)
 - Self attested copy of Identity Proof of the applicant (maximum size: 50kb, Formats: JPG/ JPEG/ PNG). Identity proof can be any one of the following documents: Driving Licence, PAN Card, Voter's Identity Card, Passport or School Identity Card.
 - Self attested copy of Class 12th Certificate (maximum size: 100kb, Formats: JPG/ JPEG/ PNG/ PDF).
 - Self attested copy of Caste Certificate, if applicable (maximum size: 100kb, Formats: JPG/ JPEG/ PNG/ PDF).
- 5.3.3
- Before pressing the key for save and pay, check the choices of courses and colleges filled, spell check names etc.
 - Applicants should note that the particulars filled in online application form after submitting are not editable and become final. Any wrong information or errors detected later will lead to disqualification of the applicant.

5.4 Verification of Documents (Academic and Category Certificates):

Candidate have to take a print out of their filled online application form and report for verification of academic and category certificates as filled in their application form and report to the Verification Committee on the notified date as conveyed to the them on their registered email/mobile phone. The Verification Committee will issue a verification slip to the candidate whose documents are found correct and match with their online application form.

Note of Caution: If the candidate fails to submit the form complete in all respects along with the certificates to the designated **Help Desk**, his/her candidature shall not be considered under the Reserved Categories/ Achievement Categories.

5.5 Merit list/Counselling

- 5.5.1 A common merit list for all applicants including the reserved category applicants will be announced after the process of verification of documents for all the applicants is complete. Candidates have to present themselves on the notified date of counseling for admission purpose.

5.5.2 At the time of counseling each student applicant will be provided with a printed format to give 05 choices of subject combination with 6th choice as blank. In case all the five choices stand exhausted, then the 6th choice will become allotment of seat as chosen by the candidate.

5.5.3 Shortlisted candidates in order of merit have to come along with verification slip and a demand draft of **Rs. 8000/-** in favour of the Registrar, Cluster University of Jammu and to report to the Counseling Committee at the Auditorium of GCW Gandhi Nagar on the prescribed date, which will be conveyed to the candidates on their registered email/mobile numbers given by the candidates in the application form. The Counseling Committee will issue an admission slip to the candidate with allotment of course and college.

5.6 Admission of Selected Candidates:

5.6.1 Selected candidates will then present personally to the allotted college for admission in the allotted course along with admission slip and the following certificates in original:

- i. Diploma/Class 10th Mark sheet
- ii. Class 12th Mark sheet
- iii. Class 12th Provisional Certificate
- iv. Latest Character Certificate issued either by the principal of the school last attended or First Class Gazetted Officer.
- v. Category Certificate (in name of the applicant) issued by the Competent Authority.
- vi. Migration Certificate/Transfer Certificate from the Boards having passed 12th from Boards other than J&K Board.
- vii. Two copies of latest passport size photographs.
- viii. Copy of candidate's Bank passbook/Bank details
- x. Affidavits as listed in Annexure (1-14) as applicable to them

5.6.2 Candidate shall login again on the Admission Portal and enter the difference of admission fee for payment to the University. Print the payment receipt and again report to College Admission Committee. Now admission process of the candidate in the particular course in the allotted college is complete.

5.7 Cancellation of Admission

In case a candidate wants to cancel Admission from the College, he/she has to apply on the University Admission Portal for **refund of admission fee** as admissible under University rules as mentioned in section 6.7.

Note of Caution: After cancellation of admission in a programme under Cluster University of Jammu, there is no provision of admission in another programme.

5.8 Eligibility Criteria

The criteria for admission to any of the UG Programmes in Cluster University of Jammu is **10+2 pass from a recognized board** as per University norms and can be viewed in University Statutes available on the website: www.clujammu.in

5.8.1 B.A. PROGRAMME

The admission to B.A. (General) Programme Semester-I shall be open to a candidate who has passed the Higher Secondary Part-II examination (10+2 Pattern) of the Jammu and Kashmir State Board of School Education or an examination recognized as equivalent thereto.

- a) No candidate will offer Mathematics/Applied Mathematics for B.A. Semester-I Course unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics.
- b) No candidate will opt Statistics for B.A. Semester-I unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics/Business Mathematics/ Statistics.

5.8.2 B.Sc. PROGRAMME

Admission to B.Sc. Programme Semester-I shall be open to a candidate who has passed Higher Secondary Part-II examination (10+2 Pattern) of Jammu and Kashmir State Board of School Education or an examination recognized as equivalent thereto with Science Stream. Except in the case of Geology & Geography no candidate for B.Sc. Semester-I examination, shall take up any subject unless he had taken up same subject in Higher Secondary Part-II of 10+2 pattern or an equivalent examination, provided that a candidate has passed Higher Secondary Part-II examination with-

- a) Biology based subjects in Hr Sec Part II will be eligible to take up Botany or Zoology or Biotechnology in B.Sc. Semester-I.
- b) Mathematics and Physics as subjects in Hr. Sec Part II will be eligible to take up Electronics in B.Sc. Semester-I.
- c) No candidate will offer Mathematics/Applied Mathematics for B.Sc. Semester-I Course unless he/she has qualified Higher Secondary Part-II (10+2 pattern) examination with Mathematics.
- d) No candidate will opt Statistics for B.A./B.Sc. Semester-I unless he/she has qualified Higher Secondary Part-II (10+2 pattern) examination with Mathematics/Business Mathematics/ Statistics.
- e) No candidate will opt Geology for B.Sc. Semester-I unless he/she has qualified Higher Secondary Part-II (10+2 pattern) examination with Science Stream.

5.8.3 B.Com. PROGRAMME

The admission to B.Com.(General) Programme Semester-I shall be open to a candidate who has passed Higher Secondary Part-II examination (10+2 Pattern) of Jammu and Kashmir State Board of School Education or an examination recognized as equivalent thereto with Commerce stream. A candidate after having passed Higher Secondary Part-II

examination in stream other than Commerce stream with atleast 50% Marks in the aggregate shall be allowed to seek admission to B.Com. Semester-I. Only 10% of such candidates shall be allowed in each of the constituent colleges.

5.8.4 BACHELOR OF BUSINESS ADMINISTRATION (B.B.A) PROGRAMME

Admission to Semester-I of B.B.A Programme, shall be open to those candidates who have passed Higher Secondary Part-II examination (under 10+2 pattern) of J&K State Board of School Education or an examination recognized by the University as equivalent thereto and has obtained not less than 50% of the aggregate points in the qualifying examination in case of General Category candidates and 45% Marks in case of SC/ST candidates.

5.8.5 BACHELOR OF COMPUTER APPLICATIONS (B.C.A) PROGRAMME

Admission to Semester-I of B.C.A Programme shall be open to those candidates who have passed Higher Secondary Part-II examination (under 10+2 pattern) of J&K State Board of School Education or an examination recognized by the University as equivalent thereto with Mathematics as one of the elective subjects and has obtained not less than 50% of the aggregate points in the qualifying examination in case of General Category and 45% Marks in case of SC/ST candidates.

5.8.6 B.Sc. HOME SCIENCE

Admission to Semester-I of B.Sc Home Science Programme, shall be open to a candidate who has passed Higher Secondary Part-II examination (10+2 pattern) of Jammu & Kashmir Board of School Education or an examination recognized as equivalent thereto with full Home Science or Home Science or Science (Medical / Non- Medical) as a subject(s).

6. GENERAL INFORMATION

- 6.1. The merit list for the general category seats will comprise of all the candidates in order of merit including Reserve category candidates if they come in the general merit. A Reserve category candidate who figures in the general merit list is entitled to be considered for admission under general category. Admission to open category seats will be strictly in the order of merit without excluding Reserve category candidates.
- 6.2. Candidates appearing for the qualifying degree examination shall be eligible to appear in the Entrance Examination (CLUJET). However, all those courses wherein admissions are based on rank in the entrance examination, the candidates

shall be eligible for admission only after the result of the qualifying examination has been declared in time and the candidates meet the minimum eligibility criteria as laid down by the University.

- 6.3. Colleges/Schools shall get the relevant certificates submitted for availing the benefit of reservation verified from the respective issuing authorities.
- 6.4. As per University norms, no student of the University shall be permitted to pursue two degree courses simultaneously either from Cluster University of Jammu or from other University except for part-time diploma/certificates courses of Cluster University of Jammu.
- 6.5 Each candidate who is granted admission shall not take up any employment or engage in any business or profession so long as he/she is on the rolls of the University. Any student who takes up an employment or engages in business or profession in violation of the Statutes, his/her name shall be struck off from the rolls of the teaching department of the School/College of the University.
- 6.6 Students seeking admission after Re-evaluation shall be granted admission only if
 - i. seats remain vacant
 - ii. the request is made within fifteen days from the last date of admission.
 Further, no admission shall be granted to Bi-annual pass students of the same year.

6.7. Refund of Fee:

If a student having been admitted to a programme discontinues, deduction of fee deposited shall be as per the following details:

S.No	Open/Reserved Categories		Self-Financing Seats	
	Refund	Amount to be deducted	Refund	Amount
1	Within the period of admission	Rs.600/-	Within the period of admission.	5% of total fee deposited.
2	After the last date of admission but before the meeting of Appellate Committee	Rs.1200/-	After the last date of admission but before the meeting of Appellate Committee	7% of total fee deposited.
3	Within five days after the Appellate Committee meeting	Rs.3500/-	Within five days after the Appellate Committee meeting	10% of total fee deposited.

7. SEAT AVAILABILITY (APPLICABLE TO ALL MERIT AND ENTRANCE BASED PROGRAMMES):

A 67% of the total seats are available for open category students whereas remaining 33% seats are meant for reserved category students as per University Statutes. In addition, 10 % of the intake is also available for EWS (Economic Weaker Section) Students, which is over and above the normal intake.

7.1 Reserved Category Seats percentage

S.No	Category	Percentage of Intake
1.	Category (i) Scheduled Caste	8 %
2.	Category (ii) a) Sportsmen b) Persons who have excelled In Cultural & Literary Activities	4% 2 %
3.	Category (iii) a) Persons who have participated with distinction in NCC activities b) Persons who have participated with distinction in NSS/Bharat Scouts & Guides Activities.	2% 2%
4.	Category (iv) Defence Service Personnel including Ex-Servicemen and their children who are permanent residents of the State and have had a satisfactory service record	2%
5.	Category (v) Candidates belonging to the Areas adjoining the Actual Line of Control.	2%
6.	Category (vi) Candidates belonging to Scheduled Tribes (Gujjar, Bakerwals, Gaddies, Baltis, Sippi)	5%
7.	Category (vii) Candidates belonging to ST (Resident of the Districts of Leh & Kargil)	2%
8.	Category (viii) Candidates belonging to backward area other than that of districts Leh & Kargil	2%
9.	Category (ix) Candidates belonging to Weak and Under-privileged Classes as notified in S.R.O. by the State from time to time.	2%

Explanation:

- (i) In case only one seat is available under category (ii) or category (iii) of the above table 7.1, the same shall be filled on the basis of comparative merit of all the candidates under category (ii) (a) and (b), or category (iii) (a) and (b) put together, as the case may be.
- (ii) For determining the number of seats under any reserved category mentioned in table 7.1, fraction of less than one-half shall be ignored and fraction of one half and more shall be treated as one.
The benefit of fraction shall be given to each category separately even if it means an overall marginal increase in seats in any course of study.
- (iii) Selection of candidates against reserved seats specified in table 7.1 shall be made on the basis of comparative merit in the respective category which will be determined in accordance with the criteria prescribed for categories (i), (iv), (v), (vi), (vii), (viii) & (ix).
- (iv) To be a beneficiary of reservation, the candidate must be a permanent resident of J&K State, except when applying under categories (ii) i.e. Sports/Cultural & Literary activities and (iii) i.e. N.C.C./NSS/Bharat Scouts & Guides activities, for which he

must have passed the qualifying examination from any recognized Board/University within the Jammu Province. **(Detailed procedure for assessment in Achievement Categories is attached at Annexure-15)**

7.3. Seat Matrix:

Seat Matrix of intake capacity of various schools and constituent Colleges of the Cluster University is enclosed at **Annexure-18**.

7.4 Inter changeability and transfer of Seats:

- i. In the Reserved categories, i.e. Scheduled Castes and Scheduled Tribes, the seats shall be regarded as 'interchangeable'. That is to say, if sufficient number of eligible candidates are not available to fill up the seats reserved for Scheduled Tribes, seats may be filled up from among the eligible candidates belonging to the Scheduled Castes, and vice-versa.
- ii. In case any of the seats remain vacant in a reserved category for want of eligible candidates, the same will be offered to the candidates of non-reserved i.e. open merit group.
- iii. If a candidate gets admitted under Reserved Category and is also placed on the consolidated waiting list of General Category and gets a General Category seat on merit, the seat shall be offered to him/her subject to the condition that the candidate of categories fulfill the minimum eligibility requirement of General Category and his / her Reserved Category seat shall fall vacant and shall be offered in order of merit to the next candidate of the Reserved Category.

7.4 Supernumerary seats

In addition to normal intake, the following number of supernumerary seats will be available to the eligible candidates for categories listed below:

- i) Candidates with disabilities (Orthopedically Handicapped and Blind Candidates) - one seat in each programme.
- ii) Single Girl Child - one seat in each programme
- iii) Kashmiri Migrant - one seat in each programme
- iv) Self-financing seats - 30% in each programme

NOTE:

- (a) Candidate suffering a degree of disability of 40% and above and visually impaired candidates are eligible for admission under category (i) of 7.4. Certificate of an orthopedically handicapped or visually impaired shall be considered only if it is issued by the Head of the Department of Orthopedics or that of Ophthalmology of a Government Medical College/District Hospital.
The Vice-Chancellor, if he/she so desires, may seek advice in the matter, of a Committee to be appointed by him/her on the recommendations of the Registrar.
- (b) Visually impaired and physically challenged candidates as defined in the Statutes shall be exempted from payment of the entire fee including charges for supervision and amanuensis.

- (c) The University may, subject to fulfillment of eligibility conditions, consider the admission of one candidate in each programme belonging to Kashmiri migrant families, in the order of merit, not exceeding one in a particular programme, provided that such a candidate produces documentary evidence of belonging to a family registered as Kashmiri migrant subject to production of the said Certificate from the Relief Commissioner. Such admission may be authorised by the Registrar against a seat which shall be supernumerary in a programme of study in the department.
- (d) The University may, subject to fulfillment of eligibility conditions consider the admission of single girl child in each programme, in order of merit, not exceeding one in a particular programme, provided that such a candidate produces documentary evidence for being single girl child. Such admission may be authorized by the Registrar against a seat which shall be supernumerary in a programme of study in the Department.
- (e) Copy of Ration Card on account of proof for having single girl child (**Annexure-13**).

7.5 Left Over Seats:

Under no circumstances, the seats lying vacant in the Constituent Colleges and PG Schools on the last prescribed date for completion of admission as notified will be filled up by the Head of the Department/Centralized Admission Committee unless the candidate falls immediately next in merit to the last admitted candidate. If some seats still remain vacant, these will be referred to the Appellate Committee for consideration.

7.6 Resolving of Ties:

In the case of a tie at any stage in the preparation of the merit list, candidates securing equal marks will be bracketed together. Their inter-se-merit will be determined according to the following criteria:

- i) A candidate getting higher percentage of marks in the qualifying examination shall rank higher in order of merit (**only for CLUJET applicants**).
- ii) If the marks in qualifying examination are also the same, then the candidates obtaining more marks in the immediate lower examination shall rank higher in order of merit.
- iii) If two or more candidates secure equal marks in (i) & (ii) above, the candidate senior in age shall rank higher in the order of merit.

8. APPELLATE COMMITTEE:

In case a candidate has any specific grievance regarding deviation from Statutes governing admission, he/she may appeal to the Appellate Committee through concerned college Principal/Dean of the School on the prescribed form (**Annexure-21**) along with the requisite fee by the date notified for the purpose. Such an appeal along with the observation of the Dean/Principal shall be considered by the Appellate Committee whose decision in the matter shall be final and binding. It shall be obligatory for the appellant to appear in person before the Committee if called upon to do so.

9. ELIGIBILITY CRITERIA FOR THE AWARD OF A DEGREE

- 9.1 Cluster University of Jammu has adopted the Choice Based Credit System (CBCS) for all the Programmes run by its schools and constituent colleges. Credits are calculated on the basis of the number of contact hour per week for a semester programme. The listing of the credits will be given as L:T:P, where L,T and P respectively are the number of lecture classes, tutorial classes and lab/practical classes. 01 credit for one hour lecture class, 01 credit for two hour lab/practical class for example, a course with L:T:P as 3:1:2 is a 5 credit course.
- 9.2 The General features of the Credit Based Semester Scheme are
- The relative importance of subject of study are quantified in terms of credits.
 - A course work in any of the programmes offered by the university is a combination of Discipline Specific Core Courses (DEC), Hard Core Courses (HC) Ability Specific Compulsory Courses (AECC), Skill Enhancement Course (SE), Generic Elective Course (GE), Open Elective Course (OE) and Lab/Practicals/ Project Work (wherever applicable) as per the approved course scheme of the University.
 - The students shall take part in co-curricular and extension activities.
 - The declaration of result is based on the Aggregate Percentage of marks obtained as well as on Aggregate or Cumulative Grade Point Average (CGPA) earned.
- 9.3 For qualifying a particular course, students have to earn the requisite credits for the course.

B.Sc./BA/B.Com. (Hons) Programme

Programme	B. Sc. (Hons) Programme		B. A. / B. Com. (Hons) Programme	
	No. of Courses	No. of Credits	No. of Courses	No. of Credits
1 st Semester	4	22	4	22
2 nd Semester	5	26	5	26
3 rd & 4 th Semester	5 each	28 each	5 each	28 each
5 th & 6 th Semester	4 each	24 each	4 each	24 each
Total	5x3 +4x3 = 27	1x22+26+2x28+2x24 =152	5x3 +4x3 = 27	1 x 22 +26+2x28+2x24 = 152

M.Sc (General) Programme

Semester	Hard Core Courses (HC)		Soft Core Courses (SC)		Open Elective(OE)		Total	
	No. of Courses	No. of Credits	No. of Courses	No. of Credits	No. of Courses	No. of Credits	No. of Courses	No. of Credits
1st to 4th semester	Theory 10 Practicals 02	40 16	Theory 04 Practical 01 Project 01	16 08 08	Theory 02	08	20	96

M.A/M.Com (General) Programme

Semester	Hard Core Courses (HC)		Soft Core Courses (SC)		Open Elective(OE)		Total	
	No. of Courses	No. of Credits	No. of Courses	No. of Credits	No. of Courses	No. of Credits	No. of Courses	No. of Credits
1st to 4th semester	Theory 11 Practicals 01	56 08	Theory 06	24	Theory 02	08	20	96

M.A/M.Com (Hons) Programme

Semester	Hard Core Courses (HC)		Soft Core Courses (SC)		Open Elective(OE)		Total	
	No. of Courses	No. of Credits	No. of Courses	No. of Credits	No. of Courses	No. of Credits	No. of Courses	No. of Credits
1st to 4th semester	Theory 12 Seminar 02	60 04	Theory 04 Projects* 01 (*spread over 2 semester)	16 08	Theory 02	08	21	104

- 9.4 A candidate is declared pass if he/she will score grade point in the range of 4-10, otherwise will be declared fail as per table 17.30 of University Statues.
- 9.5 University Academic Calendar is given at Annexure-18.

10. EVALUATION/ GRADING SCHEME OF CLUSTER UNIVERSITY OF JAMMU

- 10.1 English shall be the medium of instruction and examination in all papers/courses except in Oriental Classical and Modern Indian Languages where the medium of instruction and examination shall be in the language concerned. Project report/Dissertation/Field work report/Training report etc. if any, shall have to be written in English except in case of the programmes of study in languages/literature, where the same maybe required to be written in the respective languages.
- 10.2 The basic attendance requirement for appearing in the Semester-end examination (University examinations) is 75% in theory, seasonal, practical or field work as per the course structure of a programme.
- 10.3 Grading Pattern as per University Statutes is given below:

Description of grading pattern

Grade	Grade Point	Percentage of marks
O(Outstanding)	10	90 ≤ Marks ≤ 100
A+ (Excellent)	9	80 ≤ Marks ≤ 90
A(Very Good)	8	70 ≤ Marks ≤ 80
B+ (Good)	7	60 ≤ Marks ≤ 70
B(Above Average)	6	55 ≤ Marks ≤ 60
C(Average)	5	50 ≤ Marks ≤ 55
P (Pass)	4	40 ≤ Marks ≤ 50
F (Fail)	0	Marks < 40
FA(Absent)	0	Failure Due to absent

Model Transcripts for Different Courses

A. Illustration of Transcript of CGPA of B.Sc.(General) Course

Course	Credit	Grade Letter	Grade Point	Credit Point (Credit X Grade)	SGPA(Credit Point/Credit)
Semester I					
DSC-1A	06	B	6	36	6.0
DSC-2A	06	B+	7	42	
DSC-3A	06	C	5	30	
AECC-1	04	B	6	24	
Total	22			132	
Semester II					
DSC-1B	06	B	6	36	6.27
DSC-2B	06	B	6	36	
DSC-3B	06	C	5	30	
AECC-2	04	A+	9	36	
Total	22			138	
Semester III					
DSC-1C	06	A	8	48	8.27
DSC-2C	06	A+	9	54	
DSC-3C	06	A	8	48	
SEC-1	04	A	8	32	
Total	22			182	
Semester IV					
DSC-1D	06	C	5	30	6.54
DSC-2D	06	B	6	36	
DSC-3D	06	B+	7	42	
SEC-2	04	A+	9	36	
Total	22			144	
Semester V					
DSE-1A	06	B	6	36	7.36
DSE-2A	06	A+	9	54	
DSE-3A	06	A	8	48	
SEC-3	04	B	6	24	
Total	22			162	
Semester VI					
DSE-1B	06	B+	7	42	5.82
DSE-2B	06	B	6	36	
DSE-3B	06	C	5	30	
SEC-4	04	C	5	20	
Total	22			128	
CGPA					
Grand Total	132			886 (886/132)	6.7
Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit:22; SGPA:6.0	Credit:22; SGPA:6.27	Credit:22; SGPA:8.27	Credit:22; SGPA:6.54	Credit:22; SGPA:7.36	Credit:22; SGPA:5.82

Thus, **CGPA** = $(22 \times 6.0 + 22 \times 6.27 + 22 \times 8.27 + 22 \times 6.54 + 22 \times 7.36 + 22 \times 5.82) / 132 = 6.71$

**B. Illustration of Transcript of CGPA of B.Ed, M.Ed & B.Ed –
M.Ed Integrated Programme**

Course	Credit	Grade Letter	Grade Point	Credit Point (Credit X Grade)	SGPA(Credit Point/Credit)
Semester I					
English-1	06	A	8	48	7.27
DSC-1A	06	B	6	36	
DSC-2A	06	A	8	48	
AECC-1	04	B	7	28	
Total	22			160	
Semester II					
MIL-1	06	A	9	54	7.36
DSC-1B	06	B	7	42	
DSC-2B	06	B	7	42	
AECC-2	04	B	6	24	
Total	22			162	
Semester III					
English-2	06	B	6	36	6.91
DSC-1C	06	A	8	48	
DSC-2C	06	B	6	36	
SEC-1	04	A	8	32	
Total	22			152	
Semester IV					
MIL-2	06	B	7	42	7.63
DSC-1D	06	A	9	54	
DSC-2D	06	A	8	48	
SEC-2	04	B	6	24	
Total	22			168	
Semester V					
SEC-3	04	A	9	36	8.73
DSE-1A	06	A	8	48	
DSE-2A	06	A	9	54	
GE-1	06	A	9	54	
Total	22			192	
Semester VI					
SEC-4	04	A	9	36	7.63
DSE-2A	06	B	6	36	
DSE-2B	06	A	8	48	
GE-2	06	A	8	48	
Total	22			168	
CGPA					
Grand Total	132			1002	7.59 (1002/132)
Semester 1	Semester	Semester 3	Semester 4	Semester 5	Semester 6
Credit:22; SGPA:7.27	Credit:22; SGPA:7.36	Credit:22; SGPA:6.91	Credit:22; SGPA:7.63	Credit:22; SGPA:8.73	Credit:22; SGPA:7.63

Thus, CGPA = $(22 \times 7.27 + 22 \times 7.36 + 22 \times 6.91 + 22 \times 7.63 + 22 \times 8.73 + 22 \times 7.63) / 132 = 7.59$

11. ISSUANCE OF MARKS CERTIFICATE / GRADE CARD / TRANSCRIPT

- 11.1 No Formal Certificate / Marks Certificate/ Transcript of having passed B.A./ B.Sc./ B.Com. General and Hons. Programme; BBA /BCA/Programme, Semester-I, II, III, IV & V examinations shall be issued.
- 11.2 No Formal Certificate / Marks Certificate/ Transcript of having passed M.A./ M.Sc./ M.Com. General or Hons. Programme, Semester- I, II & III examinations shall be issued.
- 11.3 The Grades secured in each course/paper (separately in Theory/Practicals, wherever applicable) of each candidate will, however, be available on the University website immediately after the declaration of result of each Semester End Examination.
- 11.4 Once the degree is complete, a Transcript indicating the Grade Performance of the candidate from 1st to the last semester will be issued. Any student seeking migration to any other university shall be provided a transcript of semesters along with the SGPA/CGPA qualified from the University against the payment of a prescribed fee.

12. FREQUENTLY ASKED QUESTIONS (FAQS)

Q1. How I can register myself for admission to a course offered by Cluster University of Jammu?

Ans. You can register online for any course through the University Admission Portal <http://cluj.admissionhelp.com> and follow the guidelines to proceed.

Q 2. Is the online registration mandatory for all the candidates applying for admission in the Cluster University of Jammu?

Ans. YES, online registration is mandatory for all candidates applying for admission to any in course of Cluster University of Jammu.

Q 3. Is there a way to apply for admission through offline mode?

Ans. No, there is no offline form. You have to apply through the University Online Admission Portal for both entrance and merit-based courses.

Q 4. I have registered online on the University Admission Portal. Do I still need to fill up the offline form for undergraduate admission?

Ans. No, there's no offline form.

Q5. Can I apply in multiple programmes/courses in an online form?

Ans. There are two types of admissions in Cluster University of Jammu. A candidate can apply for any programme under these two processes (i.e Merit Based and Entrance Based) of admission separately through online mode only.

Q 6. Is it possible to change/update the information provided by the applicant in the online application form, once the fee is submitted?

Ans. No, the applicant can't change/update the information once the fee is submitted.

Q 7. I made an error in my online registration form. Do I need to register again using different email-id ?

Ans. No, the portal allows you to register only once. However, you can rectify error by logging again into your account through the “Edit” button at the end of each session/page till the online registration portal is open & the fee is not paid.

Q8. How can I correct my mistake in the registration form? I have uploaded the wrong Photo/ID Proof/ Signature.

Ans. NO modifications in the form are allowed once fee payment is made. Before making the online payment, you should edit your registration form.

Q 9. How to pay registration fee on University Admission Portal?

Ans. The payment is accepted online only through Credit card/Debit card/Net Banking/URL.

Q10. Why am I not able to preview my application and also not able to pay the fee?

Ans. Please ensure that you have:

- i. Completed the mandatory fields (marked with red asterisk) on every page.
- ii. You have uploaded the required documents under the section ‘Uploads’.

Q11. How does one apply through the ECA or Sports Quota? Is there a separate fee for applying to these quotas?

Ans. You can apply for ECA and Sports quota by selecting appropriate options in registration form. There is no additional fee for applying under ECA or Sports quota.

Q12. Is it possible to apply under ECA/Sports Category once I have paid my registration fee.

Ans. Yes, you will be able to apply under ECA/Sports Category by selecting appropriate option as the time of filling of application forms.

Q13. Will there be any disadvantage for gap year students?

Ans. No, there is no disadvantage for gap year students and they would be treated at par with regular students. They should meet the requisite criteria for admission and must possess the necessary documents/certificates.

Q14. Will the applicants be given admission on a first come, first serve policy after declaration of merit lists?

Ans. Admission in the colleges is not based on first come first serve policy. Instead, the applicant who has filled the online registration form and satisfies the criteria and cut-off for a particular programme/course in a particular college will be considered for admission according to merit and as per the notified admission schedule.

Q15. Can I take admission in two different courses or same course in different colleges after declaration of a cut off?

Ans. No, you cannot take admission simultaneously in two different courses or same courses in different colleges. In case you take admission at two places, your admission will be cancelled from both the colleges/courses.

Q16. I have completed my class 12th from NIOS (National Institute of Open Schooling). Can I get admission in a regular college?

Ans. Yes, you can get admission in a regular college provided you have applied in an available programme/course and meet the cut-off criteria.

Q17. Is it important to have reserved category certificate in the name of a candidate/applicant?

Ans. Yes, if you are applying under any reserved category (SC/ST/OBC/PwD), then you must have the latest Caste/Tribe/PwD certificate in your name. The OBC certificate must also specify that candidate belongs to non-creamy layer and the caste is listed in the Central Government list.

Q18. If my result is awaited, Can I submit the online registration form?

Ans. Yes, you can submit the online registration form by choosing "Awaited" in the drop-down menu of "Result Status" on "Academic Details" page/section while entering the information. However, you will have to fulfill the minimum eligibility criteria/meeting cut-off list of that course/college during the stipulated period.

Q 19. I would like to change my "Applicant's details", which I filled during the "New User registration". Can I do that?

Ans. No, you cannot change that information later on. Be careful in filling the information.

Q 20. My internet got disconnected while filling the form. What should I do?

Ans. When you get the internet connection, login again with your credentials and fill the information again.

Q 21. Can two candidates apply from the same account?

Ans. No, only a single candidate can apply from an account for UG Admissions.

Q 22. What should I do if I filled an incorrect email address while registering?

Ans. You have to register again with the correct email address to fill the registration form.

Q 23. Do I need to fill separate forms for applying to different colleges?

Ans. No, by filling the single online registration form you are eligible for admission to different colleges of the University, provided you meet the specific eligibility criteria for admission to a particular course.

Q 24. On the online portal, I have created my account and filled my registration form. Can I use the same account to fill the registration form for my friend?

Ans. No, only a single applicant can apply from one account for UG Admissions. Each applicant/candidate must create a separate account and fill the separate online registration form.

Q 25. Is an applicant/candidate required to be present in-person on the day of admission?

Ans. Yes, it is mandatory for the applicant to be present on the day of admission in the college along with the requisite documents/certificates.

Q26. Can an applicant for an Undergraduate Hons. Programme be considered for admission in the general Programme in the same College or not?

Ans. Applicants are required to apply for all programmes/courses in which he or she intends to apply for admission. The admission shall be considered with respect to the programmes/courses applied in the filled online application form. Applicants are therefore advised to fill up the Online Registration Form for all the programme/courses where the applicants wish to apply for admission.

Q 27. Will registration fee be refunded or adjusted, if I change my category?

Ans. The registration fee is mandatory for all categories and will not be refunded or adjusted in any circumstances.

Q 28. I am married and above eighteen years. Can I apply?

Ans. Yes, you can. Marital status is not at all a criterion for rejection.

AUTHORITY TO INTERPRET STATUTES:

In case of any difficulty arising out of the interpretation of this Handbook, the Vice-Chancellor shall be competent to give final interpretation of the same.

13. ANNEXURES

I. Affidavits (Annexure 1 to 14)

1. For all candidates
2. For candidates passing class-XII other than JKBOSE
3. Anti Ragging Affidavit
4. For candidates with Gap (12th class)
5. For candidates with Gap (graduation)
6. For candidates seeking admission under Reserved Category
7. Form of certificate to be produced by a candidate belonging to scheduled caste in support of his/her claim
8. Form of certificate to be produced by a candidate belonging to scheduled tribes in support of his/her claims
9. Certificate of being a member of the socially and educationally backward class
10. Certificate to being child of Defence Personnel
11. Certificate to being an Ex-Serviceman
12. For all candidates
13. For candidate seeking admission under Single Girl Child category
14. For candidates seeking admission under Achievement Category

II. General Guidelines for Evaluation of Marks in Achievement Categories (Annexure-15, 16& 17)

III. University Academic Calendar 2019-20 (Annexure-18)

IV. Intake Capacity of Schools/ Colleges (Annexure-19)

V. Fee Structure Course Wise for Schools/Colleges (Annexure-20)

VI. Appeal Form (Annexure-21)

AFFIDAVITS

ANNEXURE-1

FOR ALL CANDIDATES

"I _____ son/daughter of _____
R/O _____ hereby declare:

1. that I am seeking provisional admission to _____ Semester of the _____ course in the _____ College in the academic session 2017-18 on the basis of my merit in the qualifying examination
2. That I have not sought admission in any academic/professional/technical/Government/private institution inside or outside the state.
3. That in case I seek admission or get selected in academic/professional/technical/Government/private institution inside or outside the state, I shall immediately bring to the notice of the College authorities and get myself discharged from the College before getting myself admitted to any of the above mentioned institutions.
4. That I shall abide by the rules and norms of the College in order to keep the decorum and discipline of the institution.
5. I further undertake that I shall not misbehave/indulge in any unlawful and anti-social activity. In case I am found involved in such like activities, I shall be punished.

DEPONENT

ANNEXURE-2

FOR CANDIDATES PASSING CLASS-XII OTHER THAN JKBOSE

"I _____ son/daughter of _____ R/O _____ hereby declare that I am seeking provisional admission to _____ Semester of the _____ course in the _____ College on the understanding that my admission to the semester-I is provisional and is subject to confirmation on the issue of certificate of eligibility by the University under rules. If for any reason, whatsoever, the University declines to issue the said certificate, my provisional admission will automatically stand cancelled". Such provisional admission shall entitle a candidate to join the college at his/her own risk and responsibility on the condition that he/she obtains a final certificate of eligibility before the declaration of the result of the University examination to which the candidate has been admitted:

Provided further that the request for grant of provisional admission should be made to the University immediately as soon as the candidate applies to the Principal of the College for seeking admission to the University. Provided also that the conditions governing the issue of Eligibility Certificate shall not apply to such students who have passed an examination of the Jammu and Kashmir Board of School Education.

DEPONENT

ANTI RAGGING AFFIDAVIT

I, _____ (full name of student) s/o d/o
Mr./Mrs./Ms. _____

having been admitted to _____ College

1a) I will not indulge in any behavior or act that may be constituted as ragging under Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging Regulations.

2) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

3) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

4) Along with the above mentioned points I do hereby declare that

a) I will obey the code of conduct of the institute and not indulge in any kind of in-disciplined activity while in and off the institution campus.

b. I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause(4.a).

DEPONENT

FOR CANDIDATES WITH GAP

I.....Son/Daughter of.....Resident of
..... do hereby solemnly declare as under:

(a) that I have passed 10+2 examination during the session..... in the year
from.....Board.

(b) that I am seeking admission in
during the session 2017-18.

(c) that during the gap period I was neither employed nor sought admission in any Academic/Professional/Technical/Private Institution or got it cancelled before applying for admission.

DEPONENT

*For candidates applying for admission after a lapse of time following graduation.

FOR CANDIDATES WITH GAP

- a) I.....Son/Daughter of.....
Resident of hereby solemnly declare that I have passed/appeared in the final year of my qualifying examination, in the yearfrom the University ofI further declare that I have neither been admitted to any course/programme of study of this University/any other University nor have passed any post graduate examination as a private candidate, after passing my graduation examination in the previous year. The above statement made by me is true to the best of my knowledge and belief and in the event of this having been proved otherwise, my admission shall stand automatically cancelled besides any other action that may be taken against me under law for my civil or criminal liability.
- b) I further hereby solemnly declare that I was not involved in any criminal / antisocial activities prior to submission of this application form.

DEPONENT

*For candidates applying for admission after a lapse of time following graduation.

FOR CANDIDATES SEEKING ADMISSION UNDER RESERVED CATEGORY

- a) I.....Son/Daughter of.....Resident of..... hereby solemnly declare that I am seeking admission to the course/programme of study namely..... in the Department ofCluster University of Jammu on the basis of..... Reserved Category. I further declare that Reserved Category Certificate submitted by me is genuine and in the event of this having been proved otherwise, my admission shall stand automatically cancelled, besides any other action may be taken against me under law for my civil or criminal liability.
- b) I further hereby solemnly declare that I was not involved in any criminal/ antisocial activities prior to the submission of application form.

DEPONENT

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE IN SUPPORT OF HIS/HER CLAIM

This is to certify that Mr./Ms./Mrs.....Son/Daughter ofof Village/Town District/Division..... of State.....belongs to Caste which is recognised as Scheduled Caste under the Constitution (Jammu & Kashmir) Scheduled Caste Order, 1956.

SIGNATURE.....

DESIGNATION.....

(Seal of the Officer)

(Competent authority for issuing of Certificate is Revenue Officer not below the rank of Tehsildar)

Date.....

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED TRIBES IN SUPPORT OF HIS/HER CLAIM

This is to certify that.....Son/Daughter of of Village/Town..... District/Division..... of the State.....belongs to the Tribes which is specified as Scheduled Tribes under the Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989 as amended from time to time.

SIGNATURE.....

DESIGNATION.....

(Seal of the Officer)

(Competent authority for issuing of Certificate is Revenue Officer not below the rank of Tehsildar)

Date.....

CERTIFICATE OF BEING A MEMBER OF THE SOCIALLY AND EDUCATIONALLY BACKWARD CLASS

This is to certify that Mr./Ms./Mrs..... Son/Daughter of of Village/Town.....District/Division..... of the State..... belongs to the..... is a member of the Socially and Educationally Backward Class, falling under the category:

- i) Resident of Backward Areas;
- ii) Resident of area adjoining Line of Actual Control;
- iii) Weak and Under Privileged Class (Social Caste)

This is also certified that the said Mr./Ms./Mrs..... (on behalf of applicant) submitted his application for grant of this certificate to this Office on.....and the certificate has been delivered to him under my hand and seal today on the

SIGNATURE.....

DESIGNATION.....

Name in Block Letters.....

Authorised Officer

(with seal)

*(Competent authority for issuing of Certificate is Revenue Officer not below the rank of Tehsildar)

* No certificate other than the competent authority shall be entertained/ considered.

CERTIFICATE TO BEING CHILD OF DEFENCE PERSONNEL

This is to certify that Mr./Ms./Mrs.....Son/Daughter of of Village/Town..... District/Division..... of State..... is serving or has served as member of Army/Navy/Air Force.

Authorised Officer (with seal)

* (Competent authority for issuing of Certificate is authorised Officer of Zila Sainik Board/Commanding Officer of the Unit where serving or served)

* No certificate other than the competent authority shall be entertained/ considered.

DEPONENT

CERTIFICATE TO BEING AN EX-SERVICEMAN

This is to certify that Mr./Ms./Mrs..... Son/Daughter of of Village/Town..... District/Division..... of the State.....is an ex-serviceman of the..... Force and has been Hons.ably discharged from the service of the said Force on..... Signature of the Authorised Officer (with seal)

*(Competent authority for issuing of Certificate is authorised Officer of Zila Sainik Board/Commanding Officer of the Unit where serving or served)

* No certificate other than the competent authority shall be entertained/ considered.

DEPONENT

FOR ALL CANDIDATES

I.....Son/Daughter of.....Resident of..... have solemnly declare that - a) I have passed/appeared in the final year of my last qualifying examination from..... b) I have gone through the contents of the Brochure-cum-Application Form, published by Cluster University of Jammu and read the Statutes thoroughly. I shall abide by the instructions mentioned therein. c) I have personally filled in the Admission Form. d) I shall attend the Department concerned as per the schedule to be notified separately by Cluster University of Jammu. e) If I fail to attend the Department concerned as per the notified date, I shall automatically lose the right of admission to the course / courses for which I have applied. f) I have not been debarred/disqualified by any University. g) I have applied for admission in open category/reserved category/payment seat category (mention whichever are applicable) _____. I declare that the certificates submitted by me are genuine and the above statements made by me are true to the best of my knowledge and belief. In the event of this being proved otherwise, my admission shall stand automatically cancelled; besides, I shall be responsible for any other action that may be taken against me under law. h) I shall not indulge in Ragging. In case of any violation, I shall be liable to any action under law, including cancellation of my admission.

WITNESSES: DEPONENT

**FOR CANDIDATE SEEKING ADMISSION UNDER SINGLE GIRL CHILD
CATEGORY**

Duly sworn in before the First Class Magistrate

I Daughter of Resident of hereby solemnly declare that I am seeking admission in the course/programme of study namely in the Department of Cluster University of Jammu on the basis of being Single Girl Child of my parents. I further declare that the Certificate submitted by me is genuine and in the event of this having been proved otherwise, my admission shall stand automatically cancelled. Besides any other action may be taken against me under law for my civil or criminal liability.

DEPONENT

FOR CANDIDATES SEEKING ADMISSION UNDER ACHIEVEMENT CATEGORY

- a) I..... Son/Daughter of..... Resident of..... hereby solemnly declare that I am seeking admission to the course/programme of study namely..... in the Department of Cluster University of Jammu on the basis of my achievements in the field of (Sports / Cultural and Literary Activities/ NCC/ NSS/ Bharat Scouts and Guides). I further declare that the Certificate submitted by me in favour of my achievement category is/are genuine and in the event of this having been proved otherwise, my admission shall stand automatically cancelled, besides any other action may be taken against me under law for my civil or criminal liability.
- b) I further hereby solemnly declare that I shall continue to take part in respective achievement category i.e..... for which I am taking the benefit of admission, otherwise eligible for participation, failing which, my admission is liable to be cancelled.

DEPONENT

**GENERAL GUIDELINES FOR EVALUATION OF MARKS IN
ACHIEVEMENT CATEGORIES**

**(A) GENERAL GUIDELINES FOR EVALUATION OF MARKS IN
ACHIEVEMENT CATEGORIES:**

- A.1 Credit for achievement in Sports/Cultural and Literary, and N.C.C./National Service Scheme/ Bharat Scouts & Guides activities, i.e. reserved categories at S.no. (2) and (3) of section 7.1 above (**Statute 16.3.8.2**) shall be given to a candidate seeking admission under these reserved categories as per Para B given below, subject to the following conditions:
- (i) Credit shall accrue only for those events/activities which the candidate has participated during the three year tenure of the qualifying degree when he/she has remained a regular student on the rolls of a College/Institution at the undergraduate level. In case of admission to two year PG Programs, and in case of admission to Honours and Integrated Programs Course, on the basis of last two years of qualifying degree i.e. class 11th and 12th. Extra time spent for the qualifying degree and achievement during that period in the above activities will not fetch any credit and thus, shall not count in determining comparative merit of the candidates.
 - (ii) Credit for being active in the field of Sports to a candidate shall be given only for those games/sports which the University recognises/participates at various levels (**See Annexure 16 & 17**).
 - (iii) The College, where a candidate applying under reserved categories of Sports/Cultural and N.C.C./National Services Scheme/ Bharat Scouts and Guides has been a regular student during the 3 year tenure of the qualifying degree, should maintain a record of participation and performance by the candidates in these activities to be signed by Teacher incharge of the activity and the Principal concerned. One counterfoil of the record is retained in the College and the other being sent to Sports/Cultural and N.C.C. /N.S.S. wing of the university every quarter of the year so that claims of the candidates, if need be, could be verified.
 - (iv) The candidate seeking admission under achievement category shall have to furnish an affidavit (**Annexure 14**) at the time of admission to the effect that he/she shall continue to take part in respective achievement category for which the candidate has taken the benefit of admission till he or she is otherwise eligible for participation. Failing which, his/her admission shall be liable to be cancelled. For this purpose, he/she has to secure a certificate from the concerned office for seeking subsequent year/years.

A.2	The Point/points for achievement in Sports/Cultural and Literary, and N.C.C./National Services Scheme/ Bharat Scouts and Guides fields shall be calculated by a Committee to be constituted by the Vice-Chancellor, whose decision in the matter shall be final and binding on the candidates. Separate Point/points for achievement in each event/activity mentioned in the Schedule given hereinafter, shall be awarded on the basis of relevant certificate(s) submitted by a candidate applying under the reserved categories (ii) (sub-categories (a) Sports, (b) Cultural and Literary activities) and iii) (sub-categories (a) N.C.C., (b) National Services Scheme/ Bharat Scouts and Guides). Achievement in an event/activity participated in more than once, shall also be awarded separately. All these achievements, however, MUST pertain only to the three (3) year tenure of the qualifying degree spent as a regular student. Also, each relevant certificate shall be evaluated ONLY for the event/activity for which it has been issued. (See Para B given below).
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B. SCHEDULE FOR CALCULATION OF MARKS/POINTS FOR ACHIEVEMENTS MADE BY A CANDIDATE DURING 3-YEAR TENURE OF THE QUALIFYING DEGREE PROGRAMME AS A REGULAR STUDENT, IN SPORTS/CULTURAL AND LITERARY/ NCC/ NATIONAL SERVICE SCHEME/ BHARAT SCOUTS AND GUIDES ACTIVITIES

B-1 SPORTS

<u>S. No.</u>	<u>Event/Activity participated</u>	<u>Marks/Points</u>
1	Represented the country in any Sport/game competition recognized by the Indian Olympic Association and organized by concerned International Federation.	8 Point
2	Performance /participation at individual/team level in any sport/game in a Senior National Competition recognized by concerned All India Sports Federation/Association/ Board of Cricket Control of India (B.C.C.I)	
	First Position	7 Point
	Second Position	6.5 Point
	Third Position	6 Point
	Participation only without securing any position	5 Point
3	Performance /participation at individual/team level in/any sport/game in an All India Competition /Federation Cup Competition recognized by concerned All India Sports Federation/Association/Association of Indian Universities (AIU)/BCCI	
	First Position	6 Point
	Second Position	5.5 Point
	Third Position	5 Point
	Participation only without securing any position	4 Point
4	Performance/participation at individual/team level at any sport/game in Inter-zonal competition recognised by AIU/BCCI	
	First Position	6 Point
	Second Position	5.5 Point
	Third Position	5 Point

	Participation only without securing any position	4 Point
5	Performance/participation at individual/team level in any sport/ game in Inter-State North Zone competition recognized by concerned All India Sports Federation/ Association/BCCI	
	First Position	6 Point
	Second Position	5.5 Point
	Third Position	5 Point
	Participation only without securing any position	4 Point
6	Performance/participation at individual/team level in any sport/ game in Inter-University North Zone competition recognized by AIU/ BCCI	
	First Position	6 Point
	Second Position	5.5 Point
	Third Position	5 Point
	Participation only without securing any position	4 Point
7	Having attended an All India Coaching Camp organised by concerned All India Sports Federation /Association/AIU/BCCI for selection to represent the country in any sport/game, or having been member of a Combined Universities team/contingent constituted /recognized by AIU for any sport/game	6 Point
8	Performance/participation at individual/team level in any sport/game in Junior National competition recognized by concerned All India Sports Federation/Association/ BCCI/ Athletic Federation of India.	
	First Position	3 Point
	Second Position	2.5 Point
	Third Position	2 Point
	Participation only without securing any position	1.5 Point
9	Performance/participation at individual/team level in any sport/game in Inter-College competition organized by Cluster University of Jammu, University of Jammu.	
	First Position	2 Point
	Second Position	1.5 Point
	Third Position	1 Point
	Participation only without securing any position	0.5 Point

NOTE: Outstanding Sports persons having played in any Senior National event in any of the games shown in **Annexure-15 & 16** shall also be considered for admission under Sports category.

B-2: CULTURAL & LITERARY ACTIVITIES

<u>S. No</u>	<u>Event/Activity participated</u>	<u>Marks/Poi nts</u>
1	Having attended Youth Cultural Exchange Programme at International Level or having participated & performed in any International Youth Festival organized through Association of Indian Universities (AIU)/State/Central Govt. Agencies	12 Point

2	Having participated and performed as a member of the State/Jammu University contingent in any solo/group item in National competition, organized by the Association of Indian Universities (AIU)/ State/Central Govt. agency.	
	First Position	10 Point
	Second Position	9 Point
	Third Position	8 Point
	Fourth Position	7 Point
	Participation only without securing any position	6 Point
3	Having participated and performed as a member of the University contingent in any solo/group item in an Inter University Zonal Competition,	
	First Position	9 Point
	Second Position	8 Point
	Third Position	7 Point
	Participation only without securing any position	4 Point
4	Having participated and performed as a member of the contingent of an affiliate College/ University/ Teaching Department in any solo/group item in a competition namely "YuvTrang" or any other competition organized by the Department of Students Welfare of University*.	
	First Position	8 Point
	Second Position	7 Point
	Third Position	6 Point
	Certificate of Merit/Consolation Prize	4 Point
5	Such of the candidates who distinguish themselves individually in a team event shall get awards in addition to the above score in the team event	
	For overall best performance	3 Point
	For Acting Award in One Act Play or Skit	2.5 Point
	Best Actor/Actress	2.5 Point
	2nd Best Actor/Actress	2 Point
	3rd Best Actor/Actress	1.5 Point
	Certificate of Merit/Consolation	1 Point
6	Having participated and performed as a member of the contingent of an affiliated college / university team in any solo / group item in a competition organised by the J&K Academy of Art, Culture and Languages	
	First Position	7 Point
	Second Position	6 Point
	Third Position	5 Point
7	Having secured recognition as approved Music/Drama Artist of Akashwani (Primary Service)/Doordarshan Kendra as certified/ countersigned by the Dean Radio Kashmir Jammu/ Doordarshan Kendra, Jammu	4 Point

*Student Accompanists will get only 50% marks

Cultural and Literary activities shall include:

FINE ARTS: Painting, Sketching, Poster-making, Cartooning, Collage, Clay modeling, Rangoli, Flower arrangement, Installation & Photography.

MUSIC: Light Vocal (Solo), Semi-Classical Vocal (Solo), Classical Vocal (Solo), Western Vocal (Solo), Western Group Song, Indian group song, Classical instrumental

(Solo) (Percussion and Non-Percussion). DANCES: Classical Dance (Solo), Creative Dance (Solo) and Folk/Group Dance

THEATRICALS: Mime, Skit, Monoacting, Mimicry and One Act Play presentation.

LITERARY: Short Story and Essay Writing, Debate, Elocution, Poetry recitation, Quiz competitions and Youth Parliament. Participation in the aforesaid activities will fetch credits only if these are organized and/or authenticated by the concerned Wing/Authority of the University i.e. Office of the Dean Students Welfare. Certification to that effect by any other Organization, Body, Society, Club, University Teaching Department, College, Institution, NGO etc shall not be entertained. Concerned Govt. Departments/Agencies organizing competitions in such activities and awarding participants therein, shall have to provide the list of prize winners/participants to the Office of the Dean Students Welfare of the University within a month from the date of completion of such a competition, failing which no credit shall accrue to a candidate seeking admission under Cultural and Literary Activities, though participated therein.

B-3: NATIONAL CADET CORPS (NCC)

<u>S. No.</u>	<u>Event/Activity participated</u>	<u>Marks/Poi nts</u>
1	Having attended NCC Youth Exchange Programme in foreign countries	9 Point
2	Having attended Republic Day (RD) camp at Delhi and adjudged / Secured position in an individual/team competition	
	Best Cadet	7 Point
	First Position	6.5 Point
	Second Position	6 Point
	Third Position	5.5 Point
	Participation only without securing any position	5 Point
	Participation in Local Republic Day and Independence Day Parade	3 Point

NOTE:

Cadets attend minimum 10 to 15 days preparatory parades for participation in local Republic Day and Independence Day parades held at all District Levels. The certificates must be issued /authenticated by Divisional Commissioner / DC of the concerned districts.

ThalSainik (TSC) / Vayu Sainik (YSC) / Nau Sainik (NSC) Camps:

1. TSC / YSC / NSC: These are all India Camps held every year, and are for duration of 12 days. In these camps cadets represent their Directorate in Inter- Directorate Competitions. The Following All India Inter- Directorate Competitions are held during these camps:

- a) Shooting
- b) Map Reading
- c) Communication
- d) Health & Hygiene
- e) Obstacle Course
- f) Line Area

NOTE: To select and prepare cadets for the above competitions, three camps of 12 days duration each are held at the Group and Directorate level. Hence, a cadet who finally

represents the Directorate at Delhi has to attend four camps of 12 days duration each.

S. No	Event/Activity participated	Marks/Poi nts
1	Having attended TSC/YSC/NSC Camp	7 Point
2	Having been awarded Defence Secretary's/ Dean General's (DG) medal/ commendation card	6 Point
3	Having received/been awarded any of the following:	
	1. Commendation/appreciation letter from Deputy D.G.N.C.C, J&K.	5.0 Point
	2. Medal of Duke of Edinburgh Award	5.0 Point
	3. Governor's/Chief Minister's Medal.	5.0 Point
	4. Best cadet cash Award on overall performance from Deputy DGNCC, J&K	5.0 Point
	5. Participation in Slithering/Parasailing/Para diving #	3.0 Point
	#These are individual events that are not included in the list. A cadet has to undergo 7 to 10 days training prior to undertaking this adventure activity.	
4	Having passed "C" certificate examination of NCC in:	
	A - grade	5.0 Point
	B - grade	4.5 Point
	C - grade	4.0 Point
5	Having attended any of the following All India NCC Camps of not less than 10 days duration and adjudged / secured position therein in an individual/team competition as under:	
	Best cadet	5 Point
	First Position	4.5 Point
	Second Position	4 Point
	Third Position	3.5 Point
	Participation only without securing any position	3 Point
	(EXPLANATION: The Camps are: i) Army Attachment Training Camp; ii) National Integration Camp; iii) Advanced Mountaineering Camp; iv) Trekking Expedition Camp; v) Basic and Advanced Leadership courses Camp; vi) Snow Skiing and Water Sports courses Camp. vii) Rock Climbing Camp)	
6	Having successfully undergone NCC para-training course at Agra / courses conducted at IMA/Women Training Camp at Gwalior.	
	i. Basic Mountaineering Course (This is a 15-day camp held at various mountaineering institutes)	4 point
	ii. Pre-TSC-I, II and Pre-RDC, I to III (These camps are of 12 days duration each and should be treated at par with Annual Training Camp (ATC) which is also of 12 days duration).	4 Point
7	Having passed "B" certificate examination of NCC in:	3.0 Point
	A – grade	
	B - grade	2.5 Point
	C - grade	1.0 Point

8	Having secured position in an Inter-Collegiate Competition Organised by the University through NCC:	
	First Position	2.0 Point
	Second Position	1.5 Point
	Third Position	1.0 Point
9	Having attended NCC Annual Training Camp (ATC) of not less than 10 days duration	2 Point
10	Having donated blood in a camp organised by NCC, subject to a maximum of three donations per year to be assessed @ 2 marks/point per donation. (Certificate of the donation must be issued by designated Red Cross Authority/Chief Medical Officer of the District/Blood Bank Officer of Medical College and duly authenticated by the camp incharge	2 Point

NOTE :

1. No provisional certificates shall be entertained for 'B' and 'C' certificate examination.
2. A candidate has to earn minimum score of eight credits to be eligible for consideration of Admission under NCC category.
3. No certificate shall be entertained unless issued by the concerned authorities / agency with proper seal and signature.
4. The highest Point of an event in the same category shall be awarded.
5. RD/ ID Certificates issued only by Divisional Commissioner/ Deputy Commissioner shall be considered.
6. For admission under the category of NCC participation during the 3 year tenure of B.A./ B.Sc/B.Com./ B.B.A./ B.C.A.(General course/Hons. Course) shall be considered

B-4: NATIONAL SERVICE SCHEME (NSS)

<u>S. No</u>	<u>Event/Activity participated</u>	<u>Marks/Poi nts</u>
1	Having participated in international NSS Youth Exchange Programme	9 Point
2	Having been awarded for NSS activities with any of the following:	
	a) Governor's Medal	8.0 Point
	b) Education Secretary's Commendation card/Medal	6.0 Point
	c) Certificate of rendering 120 hours of social service continuously for 2 years (Vice-Chancellor's Commendation Certificate)	5.0 Point
<p>EXPLANATION : To obtain 120 hours social service certificate as mentioned above, report concerning 120 hours social service rendered in addition to the regular, special and NSS camping activities along with 'NSS Work Diary' certified and verified by concerned NSS Programme Officer, Principal/Chairman, along with documentary evidence, shall be submitted to the NSS Coordinator. The Chairman, NSS Advisory Committee/Vice-Chancellor shall issue such a certificate on the basis of the report of NSS, Programme Coordinator. All documents as per directions & norms should be submitted in the month of April.</p>		

3	Having participated in Republic Day Camp, New Delhi as follows: Attended & been adjudged as Best NSS	
	Volunteer/ Commander in the RD. Camp	7.0 Point
	Attended the Camp only	6.0 Point
	Attended Pre-Republic Day camp organised by Govt. of India	5.0 Point
	Attended Two day selection workshop for Pre RD. Camp organised by the University	3.0 Point
4	Having participated in all India Camp such as National Integration Camp/All India Youth Camp/Youth Festival organised by University/Regional Centre, NSS in collaboration / sponsored by Govt. of India, Ministry of Youth Affairs and Sports.	
	Best Volunteer (overall)	6 Point
	Participation	5 Point
	Participated in Inter College NSS Camp organised by University/College for duration of not less than seven days & sponsored by University/State Govt.	5 Point
	Overall Best Volunteer	5 Point,
	Participation	4 Point
5	Having participated in NSS Camp of not less than 10 Days duration organised by the College. (Subject to the submission of list of the participants with their full description in the office of NSS, Programme Coordinator.) No credit will be given in case of such colleges where the records of the Special Camps have not been submitted in the NSS Office within one month of the organisation of such camps. A maximum of three Annual Camps (10 days duration) at U.G. level shall be considered for admission under NSS achievement category	4 Point
6	Having secured in any recognised individual intercollegiate/ collaboration with Govt. of India/State Govt. / any Govt. Deptt.	
	First Position	3.0 Point
	Second Position	2.5 Point
	Third Position	2.0 Point
7	Having participated in a Two/Three Days Training Workshop on Youth Leadership or on any relevant Social issue organised in the Office of the Programme Coordinator, NSS in collaboration with State Govt. / GOI / NGO's. OR Having participated in a Two/Three Day Training Workshop Course on Youth Leadership or on any relevant Social Issue organised by the college NSS units. Provided that permission for such workshop has been obtained 15 days prior to the commencement from the Programme Coordinator (NSS) of University on the recommendations of the Programme Officer of the concerned college. The list of the participants has to be submitted in the office of the Programme Coordinator (NSS) of University within Ten days of the completion of workshop.	3 Point
8	Having participated as a member of the NSS unit of College in camps/courses of not less than seven (7) days duration organised	3 Point

	by Govt./Semi Govt. agencies/NGO's/ Social Organisation in coordination/collaboration with NSS, Programme Coordinator/Regional Centre. Provided that permission for such participation has been obtained 15 days prior to the commencement of the camp/course from the Programme Coordinator, NSS on the recommendation of the Programme Officer of the concerned unit and the Principal of the concerned college.	
9	Having donated blood through NSS unit of the colleges subject to a maximum of 3 donations per year, to be assessed @ 2 Point/points per donation, on the production of a certificate to be issued by District Chief Medical Officer/Blood Bank Officer of a Medical College/Red Cross Authority and duly authenticated by Incharge NSS Unit P.O./ Principal	2 Point

NOTE:

1. The certificate issued with effect from 2007-08 session should bear the VEC (Volunteer Enrolment Code) number issued by the office of NSS Programme Coordinator. No certificate without VEC number will be eligible for the admission purpose.
2. The highest Point of an event in same category shall be awarded.
3. Each certificate issued by the NSS units should be authenticated by the office of NSS Programme Coordinator. No certificate without proper authentication shall be considered for admission under NSS category.
4. The Programme Officer/s, NSS of the college & concerned has to submit a list of participants of an event duly forwarded by the Principal along with the certificates to be authenticated by the Programme Coordinator (NSS) of University
5. No inter college activity can be organised at the college level without the prior permission of the office of the Programme Coordinator (NSS) of University. For admission under the category of NSS participation during the 3 year tenure of B.A./B.Sc./B.Com./B.B.A./B.C.A. (General course/ Hons. course) shall be considered.

B-5: BHARAT SCOUTS & GUIDES

The admission under the Bharat Scouts & Guides may be offered to such students, who fulfill the eligibility conditions to be determined on the basis of the list of activities given below:

S. No	Event/Activity participated	Marks/Poi nts
1	Participated in International Events organised by National HQRS of Bharat Scouts & Guides.	9 Point
2	President Awardee (Scouts & Guides / Rovers & Rangers)	8 Point
3	Vice-President Awardee (Rovers & Rangers)	7 Point
4	Prime Minister Shield Competition Awardee (Scouts & Guides)	6 Point
5	Governor's Rajya Puskar & Certificate of Honour (Scouts & Guides)	6 Point
6	Participation in Jamboree / National Camps organised by National HQRS of Bharat Scouts & Guides (Scouts & Guides /	5 Point

	Rovers & Rangers).	
7	Participation in State Level Special Camps organized by J&K Bharat Scouts & Guides (Scouts & Guides/Rovers & Rangers).	4 Point
8	Having completed Parvesh, Parveen and Nipun stages of Rovers & Rangers of J&K Bharat Scouts & Guides. (Rovers & Rangers).	3 Point
9	Blood donation through Bharat Scouts & Guides to a maximum of 3 donations per year to be assessed @ 2 Marks / points per donation on the production of a certificate to be issued by District Chief Medical Officer/Blood Bank Officer of a Medical College/Red Cross Authority and duly authenticated by State Chief Commissioner J&K Bharat Scouts & Guides.	2 Point

C. SCHEDULE FOR CALCULATION OF MARKS/POINTS FOR ACHIEVEMENTS MADE BY A CANDIDATE DURING 2-YEAR TENURE OF THE QUALIFYING DEGREE/DIPLOMA PROGRAMME AS A REGULAR STUDENT IN SPORTS ACTIVITIES

C-1: SPORTS

<u>S. No</u>	<u>Event/Activity participated</u>	<u>Marks/Poi nts</u>
1	National School Games under the auspices of School Games Federation of India:	
	1st position	7 Point
	2nd position	6 Point
	3rd position	5 Point
	Participation only without securing any position	4 Point
2	Vijay Hazare U-17 Tournament:	
	1st position	7 Point
	2nd position	6 Point
	3rd position	5 Point
	Participation only without securing any position	4 Point
3	Vijay Merchant Tournament U-17/U-15/U-14	
	1st position	7 Point
	2nd position	6 Point
	3rd position	5 Point
	Participation only without securing any position	4 Point
4	U-19 C.K.K. Naidu Trophy or U-19 Coach Bihar	
	1st position	7 Point
	2nd position	6 Point
	3rd position	5 Point
	Participation only without securing any position	4Point
5	Women Sports Competition under Sports Authority of India or Federation Cup or All India Open Tournament Under respective Federation.	
	1st position	7 Point
	2nd position	6 Point

	3rd position	5 Point
	Participation only without securing any position	4 Point
6	All India Rural Sports competition under Sports authority of India	
	1st position	6 Point
	2nd position	5.5 Point
	3rd position	5 Point
	Participation only without securing any position	4 Point
7	Mini National Championship under respective Federation.	
	1st position	5 Point
	2nd position	4 Point
	3rd position	3 Point
	Participation only without securing any position	2 Point
8	National Sub Junior Championship under respective Federation	
	1st position	6 Point
	2nd position	5.5 Point
	3rd position	5 Point
	Participation only without securing any position	4 Point

C-2: NATIONAL CADET CORPS (NCC)

<u>S. No</u>	<u>Event/Activity participated</u>	<u>Marks/Poi nts</u>
1	Having attended NCC Youth Exchange Programme in foreign countries	9 Point
2	Having attended Republic Day (RD) camp at Delhi and adjudged/secured position in an individual/ team competition as under	
	Best Cadet	8 Point
	First Position	7 Point
	Second Position	6 Point
	Third Position	5.5 Point
	Participation only without securing any position	5 Point
	Participation in Local Republic Day and Independence Day Parade	3 Point
NOTE: Cadets attend minimum 10 to 15 days preparatory parades for participation in local Republic Day and Independence Day parades held at all District Levels. The certificates must be issued /authenticated by Divisional Commissioner / Deputy Commissioner of the concerned districts. The certificate must have date, number and stamp of the issuing authority, failing which it shall be treated as invalid		
3	Having been awarded Defence Secretary's/ Dean General's (DG) medal/ commendation card	7 Point
4	Having attended any of the following All India NCC Camps like Army Attachment Training Camp; National Integration Camp; Advanced Mountaineering Camp; Trekking Expedition Camp; Basic and Advanced Leadership courses Camp; Snow Skiing and Water Sports courses Camp; Rock Climbing Camp; NCC National Games; Camel Safari; Yachting Regatta; Ship Attachment; Sea Training Camp and adjudged / secured position therein in an individual/team competition as under:	

	Best Cadet	5 Point
	First Position -	4.5 Point
	Second Position	4 Point
	Third Position	3.5 Point
	Participation only without securing any position	3Point
5	Having passed "A" certificate examination of NCC	5 Point
6	Having attended NCC Annual Training Camp ATC/CATC of not less than 10 days duration	4 Point
7	Having donated blood in a camp organised by NCC, subject to a maximum of three donations per year to be assessed @ 2 marks/point per donation. (Certificate of the donation must be issued by designated Red Cross Authority/Chief Medical Officer of the District/Blood Bank Officer of Medical College and duly authenticated by the camp in charge	2 Point

NOTE :

- i. No provisional certificates shall be entertained for 'A' certificate examination.
- ii. No certificate shall be entertained unless issued by the concerned authorities / agency with proper seal and signature.
- iii. The highest Point of an event in the same category shall be awarded.
- iv. **RD/ ID Certificates issued only by Divisional Commissioner/ Deputy Commissioner with seal/stamp and signature shall be considered.**
- v. For admission under the category of NCC participation during the 2 year tenure of 11th and 12th class shall be considered.

C-3: NATIONAL SERVICE SCHEME (NSS)

<u>S. No</u>	<u>Event/Activity participated</u>	<u>Marks/ Points</u>
1	Having participated in international NSS Youth Exchange Programme	9 Point
2	Having been awarded for NSS activities with any of the following:	
	a) Governor's Medal	8.0 Point
	b) Education Secretary's Commendation card/Medal	7.0 Point
3	Having participated in all India Camp such as National Integration Camp/All India Youth Camp/Youth Festival organised by Regional Centre, NSS/Dean, School Education in collaboration / sponsored by Govt. of India, Ministry of Youth Affairs and Sports.	
	Overall Best Volunteer	6 Point
	Participation	5 Point
4	Having participated in Inter school NSS Camp organised by NSS Unit of the School for duration of not less than 10 (Ten) days & sponsored by State Govt. Authorities	
	Overall Best Volunteer	5.0 Point
	Participation	4.0 Point
5	Having participated 10 days NSS School special Camp organised by NSS Unit of the School	4 Point

6	Having participated in Civil Defence Training Camp of not less than 07 Days duration organised by the School in collaboration with the authorities	3 Point
7	Having participated in a Two/Three Days Training Workshop on Youth Leadership or on any relevant Social issue organised by the State Govt. / GOI / NGO's or the School NSS units	3 Point
8	Having donated blood through NSS unit of the School subject to a maximum of 3 donations per year, to be assessed @ 2 marks/points per donation, on the production of a certificate to be issued by District Chief Medical Officer/Blood Bank Officer of a Medical College/Red Cross Authority and duly authenticated by Incharge NSS Unit/ Principal	2 Point

C-4: BHARAT SCOUTS & GUIDES

<u>S. No</u>	<u>Event/Activity participated</u>	<u>Marks/ Points</u>
1	Participated in International Events organised by National HQRS of Bharat Scouts & Guides	9 Point
2	President Awardee (Scouts & Guides)	8 Point
3	Vice-President Awardee (Scouts & Guides)	7 Point
4	Prime Minister Shield Competition Awardee (Scouts & Guides) /Governor's Rajya Pурска r& Certificate of Honour (Scouts & Guides)	6 Point
5	Participation in Jamboree / National Camps organised by National HQRS of Bharat Scouts & Guides (Scouts & Guides)	5 Point
6	Participation in State Level Special Camps organised by J&K Bharat Scouts & Guides (Scouts & Guides)	4 Point
7	Having donated blood through Bharat Scouts & Guides to a maximum of 3 donations per year to be assessed @ 2 Marks / points per donation on the production of a certificate to be issued by District Chief Medical Officer / Blood Bank Officer of a Medical College/Red Cross Authority and duly authenticated by State Chief Commissioner J&K Bharat Scouts & Guides	2 Point

C-5: CULTURAL AND LITERARY ACTIVITIES

<u>S. No</u>	<u>Event/Activity participated</u>	<u>Marks/ Points</u>
1	Having attended Youth Cultural Exchange Programme in Foreign Countries	12 Point
2	Having participated and performed as a member of the State/School contingent in any solo/group item in National competition, organised by State/Central Govt. agency,	
	1st Position	10 Point
	2nd Position	9 Point
	3rd Position	8 Point

	4th Position	7 Point
	Participation only without securing any position	6 Point
3	Having participated and performed as a member of the State/School contingent in any solo/group item in Zonal competition, organised by State/Central Govt. agency,	
	1st Position	9 Point
	2nd Position	8 Point
	3rd Position	7 Point
	Participation only without securing any position	4 Point
4	Having participated and performed as a member of State/School contingent in any solo/group item, organised by State/Central Govt. agency item in a competition organized by the Dean School Education, J&K State/CBSE/ or any Government organization	
	1st Position	8* Point
	2nd Position	7* Point
	3rd Position	6* Point
	Certificate of Merit/Consolation Prize	4* Point
	*Student Accompanists will get only 50% Points	
5	Having participated and performed as a member of the contingent of an affiliated college / university team in any solo / group item in a competition organised by the J&K Academy of Art, Culture and Languages,	
	1st Position	7 Point
	2nd Position	6 Point
	3rd Position	5 Point
6	Having secured recognition as approved Music/Drama Artist of Akashwani (Primary Service)/ Doordarshan Kendra as certified/ countersigned by the Dean Radio Kashmir Jammu/ Doordarshan Kendra, Jammu	4 Point

D: MERIT DETERMINATION

D-1: For Entrance Based Programmes

(a) Merit Determination

A composite merit of all the candidates applying for admission to 02 year PG, Honours and Integrated Programmes of the Cluster University of Jammu shall be determined as per the following weightage.

- i. 30 % of Entrance Test Marks
- ii. 70 % of the academic merit of the qualifying examination.

(b) Selection Criteria for Achievement Categories.

Merit of the candidates applying under reserved categories of Sports/Cultural & Literary, and NCC/NSS/ Bharat Scouts and Guides activities as per University Statutes shall be determined on the basis of (i) marks/points awarded to such a candidate for these activities, plus (ii) one-fourth (1/4) of the composite merit (70% of the qualifying examination + 30% of CLUJET Score). The composite score thus calculated, shall form the basis of admission, PROVIDED that the candidate

seeking admission unless covered under **Statute 16.3.11** has not been admitted to any programme of study in the University in an earlier session under the aforesaid reserved categories. PROVIDED also, that where candidates have obtained equal composite score, the tie shall be resolved by reference to their achievement merit in the respective activity determined as per Statutes. Higher achievement merit shall determined priority in admission.

D-2: For Merit based Programmes

a) Merit Determination

The merit of all the candidates applying for admission to UG Programmes (Pass Course) of the Cluster University of Jammu shall be determined on the basis academic merit of the qualifying examination (i.e.12th class).

b) Selection Criteria for Achievement Categories

Merit of the candidates applying under reserved categories of Sports/Cultural & Literary, and NCC/NSS/ Bharat Scouts and Guides activities as per University Statutes shall be determined on the basis of (i) marks/points awarded to such a candidate for these activities, plus (ii) one-fourth (1/4) of the merit of the qualifying examination. The composite score thus calculated, shall form the basis of admission, PROVIDED that the candidate seeking admission unless covered under **Statute 16.3.11** has not been admitted to any programme of study in the University in an earlier session under the aforesaid reserved categories. PROVIDED also, that where candidates have obtained equal composite score, the tie shall be resolved by reference to their achievement merit in the respective activity determined as per Statutes. Higher achievement merit shall determined priority in admission.

**LIST OF GAMES/SPORTS WHICH THE UNIVERSITY
RECOGNISES/PARTICIPATES AT VARIOUS LEVEL FOR PG COURSES**

S. No	Games (Men)	Games (Women)	S.No	Games (Men)	Games (Women)
1	American Football	---	25	Gymnastics and Malkhamb	Gymnastics and Malkhamb
2	Aquatics	Aquatics	26	Handball	Handball
3	Archery	Archery	27	Hockey	Hockey
4	Athletics	Athletics	28	Hockey 5's	---
5	Badminton	Badminton	29	Judo	Judo
6	Ball Badminton	Ball Badminton	30	Kabaddi	Kabaddi
7	Baseball	Baseball	31	Kho-Kho	Kho-Kho
8	Basketball	Basketball	32	Korfball	Korfball
9	Best Physique	---	33	Netball	Netball
10	Boxing	Boxing	34	Power & Weight Lifting	Power & Weight Lifting
11	Canoeing & Kayaking	Canoeing & Kayaking	35	Rowing	Rowing
12	Chess	Chess	36	SepakTakraw	SepakTakraw
13	Circle Kabaddi	Circle Kabaddi	37	Soft Ball	Soft Ball
14	Pistol & Air Rifle Shooting	Pistol & Air Rifle Shooting	38	Squash Rackets	Squash Rackets
15	Cricket	Cricket	39	Soft Tennis	Soft Tennis
16	Cross Country	Cross Country	40	Table Tennis	Table Tennis
17	Cycling Road	Cycling Road	41	Taekwondo	Taekwondo
18	Cycling Track	Cycling Track	42	Tennis	Tennis
19	E-Sports	E-Sports	43	Tug of war	Tug of war
20	Fencing	Fencing	44	Volleyball	Volleyball
21	Football	Football	45	Wrestling	Wrestling
22	Gatka (Demo)	Gatka (Demo)	46	Wushu	Wushu
23	Gawker	----	47	Yachting	Yachting
24	Greco Roman Style Wrestling	Greco Roman Style Wrestling	48	Yoga	Yoga

ARTISTIC				RHYTHMIC	
Men		Women		Women	
Floor Exercise	Pummelled Horse	Beam Balance	Vaulting Horse	Ball	Ribbon
Horizontal Bar	Roman Rings	Floor Exercise	----	Club	Rope
Parallel Bar	Vaulting Horse	Uneven Bar	----	Hoop	----

LIST OF GAMES/SPORTS (FOR 12TH QUALIFYING DEGREE/DIPLOMA)

S. No	Games (Men)	S. No	Games (Men)
1	Athletics	25	Billiards and Snooker
2	Badminton	26	Chess
3	Basketball	27	Golf
4	Cricket	28	Kabaddi
5	Football	29	Karate
6	Hockey	30	Kayaking and Canoeing
7	Swimming	31	Polo
8	Table Tennis	32	Power Lifting
9	Volley ball	33	Taekwondo
10	Tennis	34	Yachting
11	Weight Lifting	35	Kho Kho
12	Wrestling (International Style)	36	Body Building
13	Boxing	37	Ball Badminton
14	Cycling	38	Bridge
15	Gymnastic	39	Tenni-Koit
16	Judo	40	Carrom
17	Shooting	41	Softball
18	Archery	42	Wushu
19	Equestrian Sports	43	Sport Climbing
20	Handball	44	Thong-Ta
21	Rowing	45	Baseball
22	Roller/Ice Skating	46	Women Cricket
23	Skiing	47	Women Football
24	Squash		All other games falling within the purview of the Indian Olympic Association or by the Govt. of India.

(Academic Calendar)**Annexure-18**

Events	Period
Period for Odd Semesters including Admission & Examinations	June to December
Admission to Odd Semesters, Classification & Finalization of Time Tables	May – June
Class Work of Odd Semesters	July to November
Commencement and Completion of Semester-end Examination of Odd Semesters	November – December
Period for Even Semesters including Examinations / Evaluation	January – May
Class work of Even Semesters	January to April
Commencement and Completion of Semester End Examination of Even Semesters	April – May
Supplementary Examination of Semester-V & VI	May/December
Summer Break	45 days (1 st June to 15 July)
Winter Break	10 days (26th Dec to 4 th January)
Holi Break	2 Days Preceding Holi
Diwali (Pooja Holidays)	1 Day before and 2 Days after Diwali

Annexure-19 (Seat Matrix)

(A) Govt. College of Education, Canal Road, Jammu

S.No	Subject Combination	% of Seats/ Intake														Total Seats
		Total Intake	OM 67%	SC 8%	ST 5%	STL/STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	B.Ed	200	134	16	10	4	4	4	4	8	4	4	4	4	20	220

(B) GGM Science College, Jammu

S.No	Subject Combination	% of Seats/ Intake														Total Seats
		Total Intake	OM 67%	SC 8%	ST 5%	STL/STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	Physics, Chemistry, Math	410	275	33	21	8	8	8	8	16	8	8	8	8	41	450
2	Botany, Zoology, Chemistry	320	214	26	16	6	6	6	6	13	6	6	6	6	32	349
3	Physics, Electronics, Math	140	94	11	7	3	3	3	3	6	3	3	3	3	14	156
4	Geology + 2 Subject	130	84	10	6	3	3	3	3	5	3	3	3	3	13	142
5	Geography +2 Subject	70	47	6	4	1	1	1	1	3	1	1	1	1	7	75
6	Biotech + 2 Subject	50	30	4	2	1	1	1	1	2	1	1	1	1	5	51
7	Comp. Appl + 2 Subject	50	34	4	3	1	1	1	1	2	1	1	1	1	5	56
8	B.C.A.	50	34	4	3	1	1	1	1	2	1	1	1	1	5	56
Grand Total		1220	812	98	62	24	24	24	24	49	24	24	24	24	122	1335

(C) MAM College, Jammu

Science/ B.C.A./ B.B.A.

S.No	Subject Combination	Total Intake	% of Seats/ Intake													Total Seats
			OM 67%	SC 8%	ST 5%	STL/ STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	Chemistry, Physics, Mathematics	72	48	6	4	1	1	1	1	3	1	1	1	1	7	76
2	Physics, Mathematics, Statistics	64	43	5	3	1	1	1	1	3	1	1	1	1	6	68
3	Physics, Mathematics, Geology	54	36	4	3	1	1	1	1	2	1	1	1	1	5	58
4	Physics, Mathematics, Computer Application	45	30	4	2	1	1	1	1	2	1	1	1	1	5	51
5	Mathematics, Geography, Geology	27	18	2	1	1	1	1	1	1	1	1	1	1	3	33
6	Chemistry, Mathematics, Geology	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
7	Physics, Mathematics, Electronics	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
8	Physics, Electronics, Computer Application	20	13	1	1	1	1	1	1	1	1	1	1	1	2	25
9	Mathematics, Electronics, Computer Application	20	13	1	1	1	1	1	1	1	1	1	1	1	2	25
10	Chemistry, Geography, Geology	20	13	1	1	1	1	1	1	1	1	1	1	1	2	25
11	Physics, mathematics, Geography	20	13	1	1	1	1	1	1	1	1	1	1	1	2	25
12	B.B.A.	34	23	3	2	1	1	1	1	1	1	1	1	1	3	40
13	B.C.A.	34	23	3	2	1	1	1	1	1	1	1	1	1	3	40
Total		108	72	8	6	4	4	4	4	4	4	4	2	4	10	530

MAM College, Jammu

Arts

S.No	Subject Combination	Total Intake	% of Seats/ Intake													Total Seats
			OM 67%	SC 8%	ST 5%	STL/ STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	History, Political Science	80	54	6	4	2	2	2	2	3	2	2	2	2	8	91
2	Education, Philosophy	45	30	4	2	1	1	1	1	2	1	1	1	1	5	51
3	Geography, Political Science	36	24	3	2	1	1	1	1	1	1	1	1	1	4	42
4	Education, Sociology	36	24	3	2	1	1	1	1	1	1	1	1	1	4	42
5	Political Science, Economics	36	24	3	2	1	1	1	1	1	1	1	1	1	4	42
6	Philosophy, Sociology	36	24	3	2	1	1	1	1	1	1	1	1	1	4	42
7	Education, Mil-Literature	36	24	3	2	1	1	1	1	1	1	1	1	1	4	42
8	Philosophy, Economics	36	24	3	2	1	1	1	1	1	1	1	1	1	4	42
9	Business Management, Marketing Management	36	24	3	2	1	1	1	1	1	1	1	1	1	4	42
10	Psychology, sociology	45	30	4	2	1	1	1	1	2	1	1	1	1	5	51
11	Education, Political Science	27	18	2	1	1	1	1	1	1	1	1	1	1	3	33
12	Political Science, Sociology	36	24	3	2	1	1	1	1	1	1	1	1	1	4	42
13	Political Science, Mil-Literature	20	13	1	1	1	1	1	1	1	1	1		1	2	25
14	Sanskrit, Mil-Literature	20	13	1	1	1	1	1	1	1	1	1		1	2	25
15	Geography, Sociology	20	13	1	1	1	1	1	1	1	1	1		1	2	25
16	Sociology, Mil-Literature	20	13	1	1	1	1	1	1	1	1	1		1	2	25
17	Political Science, Sanskrit/Persian	20	13	1	1	1	1	1	1	1	1	1		1	2	25
18	Geography, History	20	13	1	1	1	1	1	1	1	1	1		1	2	25

19	Psychology, Economics	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
20	Business Management, Economics	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
21	History, Economics	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
22	History, Sociology	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
23	Statistics, Mathematics	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
24	Education, Sanskrit/Persian	13	9	1	1	1	1	1	1	1		1	1	1	19	
25	Music, Sanskrit/Persian	9	6	1	1	1	1	1	1	1		1	1	1	16	
26	Geography, Economics	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
27	Statistics, Economics	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
28	Functional English, Sociology	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
29	Sanskrit/Persian, Mil-Literature	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
30	Music, Education	9	6	1	1	1	1	1	1		1	1	1	1	16	
31	English Literature, Education	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
32	Psychology, Education	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
33	Education, Economics	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
34	Education, History	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
35	Economics, Mathematics	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
36	Geography, Economics	20	13	1	1	1	1	1	1	1	1	1		2	25	
Total		936	618	64	49	37	37	37	37	39	35	37	13	37	98	1138

(D) SPMR College of Commerce, Jammu

S.No	Subject Combination	Total Intake	% of Seats/ Intake													Total Seats
			OM 67%	SC 8%	ST 5%	STL/STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	B.Com	910	610	73	46	18	18	18	18	36	18	18	18	18	91	1000
2	B.CA	50	34	4	2	1	1	1	1	2	1	1	1	1	5	55
3	BBA	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
Total		995	667	80	50	20	20	20	20	39	20	20	20	20	100	1096

(E) GCW, Gandhi Nagar, Jammu

Medical/ Non Medical/ B.Com

S.No	Subject Combination	Total Intake	% of Seats/ Intake													Total Seats
			OM 67%	SC 8%	ST 5%	STL/STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	Chemistry/Botany/Zoology/Evs	230	154	18	12	5	5	5	5	9	5	5	5	5	23	256
2	Chemistry-Zoology-Biotech-Evs	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
3	Botany-Zoology-Biotech-Evs	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
4	Chemistry-Botany/Zoology/Food Science /Evs	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
5	Physics-Chemistry—Mathematics-Com English/Mil	170	114	14	9	3	3	3	3	7	3	3	3	3	17	185
6	Physics-Mathematics-Comp. App- Com English/Mil	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
7	Physics-Statistics-Comp. App- Com English/Mil	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
8	Physics-Mathematics-Statistics- Com English/Mil	70	47	6	4	1	1	1	1	3	1	1	1	1	7	75
9	Physics-Mathematics-Geography- Com English/Mil	50	34	4	2	1	1	1	1	2	1	1	1	1	5	55
10	B.Sc. Home Science	90	60	7	5	2	2	2	2	4	2	2	2	2	9	101
11	B.Com	180	121	14	9	4	4	4	4	7	4	4	4	4	18	201
Total		925	621	74	47	21	21	21	21	37	21	21	21	21	95	1042

GCW, Gandhi Nagar, Jammu

Arts

S.No	Subject Combination	Total Intake	% of Seats/ Intake													Total Seats
			OM 67%	SC 8%	ST 5%	STL/ST K 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultura 12%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	English-Education-Sociology-Evs	70	47	6	4	1	1	1	1	3	1	1	1	1	7	75
2	English-Education-Mil Literature-Evs	50	34	4	3	1	1	1	1	2	1	1	1	1	5	56
3	English-Education- Mil Literature-Evs	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
4	English-Education-Sanskrit-Evs	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
5	English-Sociology-Philosophy-Evs	50	34	4	2	1	1	1	1	2	1	1	1	1	5	55
6	English-Sociology-Pol. Science-Evs	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
7	English-Philosophy-Pol. Science-Evs	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
8	English-Sociology-Mil Literature	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
9	Hindi/Urdu/Dogri/Punjabi/Mil/Pol. Science/ Economics/ Comm. English/Mil	70	47	6	4	1	1	1	1	3	1	1	1	1	7	75
10	Hindi/Urdu/Dogri/Punjabi/Pol.Science/ History/Com. English/Mil	70	47	6	4	1	1	1	1	3	1	1	1	1	7	75
11	Hindi/Urdu/Dogri/Punjabi/Pol.Science. .Hindi/Urdu/Dogri/Punjabi	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
12	Hindi/Urdu/Dogri/Punjabi/Economics, History/Comm.English/Mil	70	47	6	4	1	1	1	1	3	1	1	1	1	7	75
13	Hindi/Urdu/Dogri/Punjabi/Economics, Math/Com. Eng/Mil	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
14	Hindi/Urdu/Dogri/Punjabi/Education, Psychology/Com Eng/Mil	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41

15	Hindi/Urdu/Dogri/Punjabi/Education, Home Science (Elective) Com English/Mil	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
16	Hindi/Urdu/Dogri/Punjabi/Education, Music/Com. Eng/Mil	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
17	Hindi/Urdu/Dogri/Punjabi/Pol. Science/Geography/Com. English/Mil	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
18	Hindi/Urdu/Dogri/Punjabi/Music, Hindi/Urdu/Dogri/Punjabi/Literature Com. English/Mil	25	17	2	1	1	1	1	1	1	1	1	1	3	32	
19	Hindi/Urdu/Dogri/Punjabi/Economics, Geography/Com. English/Mil	25	17	2	1	1	1	1	1	1	1	1	1	3	32	
20	Hindi/Urdu/Dogri/Punjabi/Music/ Sanskrit/Com. English/Mil	25	17	2	1	1	1	1	1	1	1	1	1	3	32	
21	Hindi/Urdu/Dogri/Punjabi/Home Science (Elective)/Hindi/Urdu/Dogri/Punjabi	25	17	2	1	1	1	1	1	1	1	1	1	3	32	
22	Hindi/Urdu/Dogri/Punjabi/Eng.Literature/Func. English, Com Eng/Mil	25	17	2	1	1	1	1	1	1	1	1	1	3	32	
23	Hindi/Urdu/Dogri/Punjabi/Eng. Literature/Psychology, Com English/Mil	35	23	3	2	1	1	1	1	1	1	1	1	4	41	
Total		880	589	73	46	22	22	22	22	33	22	22	22	22	96	1020

(F) Seat Matrix for Five Year Integrated Programmes of various Schools

S.No	Subject Combination	Total Intake	% of Seats/ Intake													Total Seats
			OM 67%	SC 8%	ST 5%	STL/STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	Integrated Chemistry Hons.	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
2	Integrated Physics Hons.	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
3	Integrated Math Hons.	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
4	Integrated Zoology Hons.	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
5	Integrated Geology Hons.	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
6	Integrated Botany Hons.	25	17	2	1	1	1	1	1	1	1	1	1	1	3	32
7	Integrated M.Com Hons.	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
8	Integrated History Hons.	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
9	Integrated English Hons.	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
10	Integrated Linguistics and Literature	90	60	7	5	2	2	2	2	4	2	2	2	2	9	101
11	Integrated Family Community and Science	35	23	3	2	1	1	1	1	1	1	1	1	1	4	41
12	Integrated B.Ed- M.Ed	20	13	1	1	1	1	1	1	1	1	1		1	2	25
Total Seats		405	270	29	24	13	13	13	13	15	13	13	12	13	42	483

(G) Seat Matrix for PG Courses in Various Colleges

S.No	College Name	Subject	Total Intake	% of Seats/ Intake													Total Seats
				OM 67%	SC 8%	ST 5%	STL/STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	SPMR College of Commerce, Jammu	Commerce	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
2	GGM, Sceince College, Jammu	English	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
3	M.A.M College, Jammu	Mathematics	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
4	M.A.M College, Jammu	Music	9	6	1	1	1	1	1	1	1		1		1	1	16
5	GGM, Science College	Geology	20	13	1	1	1	1	1	1	1	1	1	1	1	2	25
6	GCW, Gandhi Nagar, Jammu	Textile and Apparel Science	10	7	1	1	1	1	1	1	1		1		1	1	16
7	GCW, Gandhi Nagar, Jammu	Food Science and Technology	9	6	1	1	1	1	1	1	1		1		1	1	16
8	Govt. College of Education, Jammu	M.Ed	30	20	2	2	1	1	1	1	1	1	1	1	1	3	36
Total Seats			168	112	12	12	8	8	8	8	8	5	8	4	8	17	217

**OM- Open Merit, SC- Schedule Caste, ST-Schedule Tribe, STL/STK- Schedule Tribe Leh & Kargil, ALC- Actual Line of Control, RBA - Residential Back ward, DP- Defence, SP - Sports
EWS- Economic Weaker Section**

(H) Seat Matrix for UG Hons. Courses in Various Colleges

S.No	College Name	Subject Combination	Total Intake	% of Seats/ Intake													Total Seats
				OM 67%	SC 8%	ST 5%	STL/STK 2%	ALC 2%	RBA 2%	DP 2%	SP 4%	Cultural 2%	NCC 2%	NSS 2%	Weak 2%	EWS 10% of intake	
1	GCW, Gandhi Nagar, Jammu	B.Sc. Chemistry (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
2	GCW, Gandhi Nagar, Jammu	B.A. English (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
3	GGM Science College, Jammu	B.Sc. Chemistry (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
4	GGM Science College, Jammu	B.Sc. Mathematics (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
5	GGM Science College, Jammu	B.Sc. Physics (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
6	GGM Science College, Jammu	B.Sc. Chemistry (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
7	MAM College, Jammu	B.Sc. Mathematics (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
8	MAM College, Jammu	B.Sc. Physics (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
9	MAM College, Jammu	B.A. English (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
10	SPMR College of Commerce	B.Com (Hons)	20	13	1	1	1	1	1	1	1	1	1	1	2	25	
Total Seats			200	130	10	10	10	10	10	10	10	10	10	10	20	250	

OM- Open Merit, SC- Schedule Caste, ST-Schedule Tribe, STL/STK- Schedule Tribe Leh & Kargil, ALC- Actual Line of Control, RBA - Residential Back ward, DP- Defence, SP - Sports

EWS- Economic Weaker Section

Fee Structure for the session 2019-20

A. COURSE-WISE FEE DETAILS FOR THE ACADEMIC YEAR 2019-20 FOR UG (GENERAL)

S.No	Particulars	B.A & B.Com	B.Sc/ B.A with Practical	B.Sc Home Science/ B.Sc Food Technology/ B.A with Mass Communication & Video Production	B.Sc with Bio-Tech/ Inf.Tech/ Comp. Application/ Electronics	BBA	BCA	B.Ed
1	Adm Fee	200	200	200	200	200	200	200
2	Tuition Fee	500	500	500	500	500	500	500
3	Registration Fee (one time)	300	300	300	300	300	300	300
4	Examination Fee	1320	1320	1320	1320	1540	1540	1800
5	Practical Fee	0	450	450	450	450	450	0
6	Cost of Examination Form	160	160	160	160	160	160	160
7	Teaching Practice fee for B.Ed only	0	0	0	0	0	0	1700
Total University Receipts		2480	2930	2930	2930	3150	3150	4660
8	Pool Fund	1250	1250	1250	1250	1250	1250	1250
9	Corpus Fund	180	180	180	180	180	180	180
10	Development Fund	100	100	100	100	100	100	100
11	Digitalization Fund	200	200	200	200	200	200	200
12	Examination Development Fund	250	250	250	250	250	250	250
13	Examination Maintenance Fund	300	300	300	300	300	300	300
14	Sports Dev. Fund	500	500	500	500	500	500	500
15	DIQA Fund	180	180	180	180	180	180	180
16	Red Cross Fund	20	20	20	20	20	20	20
17	NSS Fund	110	110	110	110	110	110	110
18	Cultural Fee	130	130	130	130	130	130	130
19	Additional Fee	0	0	0	0	1500	3000	1800
Total University Fund		3220	3220	3220	3220	4720	6220	5020
Total University Share		5700	6150	6150	6150	7870	9370	9680
20	Games/ Sports Fee	400	400	400	400	400	400	400
21	Stationery Fee	40	40	40	40	40	40	40
22	Reading Room Fee	50	50	50	50	50	50	50
23	Student Aid Fee	100	100	100	100	100	100	100
24	Student Insurance Fee	100	100	100	100	100	100	100
25	Magzine/Identity Card Fee	130	130	130	130	130	130	130
26	Edusat Fee	25	25	25	25	25	25	25
27	Red Cross Fee	10	10	10	10	10	10	10
28	Relief Fee	10	10	10	10	10	10	10
29	Building Maintenance Fee	220	220	220	220	220	220	220
30	Furniture Fee	70	70	70	70	70	70	70
31	Student Services/ Seminar/ Cultural Activities Fee	100	100	100	100	100	100	100
32	Motor Vehicle Fee	60	60	60	60	60	60	60
33	Environment Fee	100	100	100	100	100	100	100
34	Miscellaneous Fee	60	60	60	60	60	60	60
35	Medical Aid Fee	25	25	25	25	25	25	25
36	Laboratory/ Practical Fee	0	700	700	700	0	700	700
37	Vocational Fee	0	0	1500	2800	0	0	0
38	Excursion Fee	100	100	100	100	100	100	500
39	Subject Tour Fee	200	200	200	200	200	200	200
40	NSS Fee	50	50	50	50	50	50	50
41	Examination Fee	220	220	220	220	220	220	220
42	Pool Fee	1050	1050	1050	1050	1050	1050	1050
43	Additional Fee	0	0	0	0	3500	7000	4200
Total College Share		3120	3820	5320	6620	6620	10820	8420
Total Course Fee (1st/2nd Sem)		8820	9970	11470	12770	14490	20190	18100
Total Course Fee (3rd/4th Sem)		8520	9670	11170	12470	14190	19890	17800
Total Course Fee (5th/6th Sem)		8520	9670	11170	12470	14190	19890	17800

- In respect of other Vocational/Applied Subjects, if any, in **Arts/ Commerce stream**, except Functional English, the additional fee of **Rs. 1000/-** as component of college share, shall also be charged from the students.
- In respect of other Vocational/Applied Subjects, if any, in **Science stream** the additional fee of **Rs. 1500/-** as component of college share, shall also be charged from the students.

B. COURSE-WISE FEE DETAILS FOR THE ACADEMIC YEAR 2019-20 FOR PG PROGRAMMES

S.No	Particulars	Commerece/ English/ Mathematics	Music	Geology	Textile & Apperal Science	Food Science & Technology	M.Ed
1	Enrolment Fee	2500	2500	2500	2500	2500	2500
2	Registration Fee (One Time)	300	300	300	300	300	300
3	Tuition Fee	500	500	500	500	500	500
4	Library Fee	200	200	200	200	200	200
5	Science Fee	0	0	500	500	500	500
6	Stationery Fee	150	150	150	150	150	150
7	Examination Fee	1320	1320	1320	1320	1320	1800
8	Examination Practical Fee	0	700	700	200	200	200
9	Teaching Practices fee	0	0	0	0	0	1700*
10	Cost of Examination Form	160	160	160	160	160	160
Total University Receipts		5130	5830	6330	5830	5830	6310
11	Examination Maintenance Fund	300	300	300	300	300	300
12	Pool Fund	1250	1250	1250	1250	1250	1250
13	Development Fund	1500	1500	1500	1500	1500	1500
14	Sport Development Fund	300	300	300	300	300	300
15	Magazine/University news Bulletin Fund	110	110	110	110	110	110
16	Corpus Fund	500	500	500	500	500	500
17	Examination Development Fund	250	250	250	250	250	250
18	Digitalization & networking Fund	200	200	200	200	200	200
19	Student Aid Fund	300	300	300	300	300	300
20	Alumni Fund	100	100	100	100	100	100
21	Central Library Development Fund	800	800	800	800	800	800
22	DIQA Fee	50	50	50	50	50	50
23	Red Cross Fee	10	10	10	10	10	10
24	NSS Fee	50	50	50	50	50	50
25	Cultural Fee	150	150	150	150	150	150
26	Students Insurance Fee	100	100	100	100	100	100
Total University Fund		5970	5970	5970	5970	5970	5970
Total University Share		11100	11800	12300	11800	11800	12280
27	School/Department Development Fee	1000	1000	1000	1000	1000	1000
28	Pool Fee	1050	1050	1050	1050	1050	1050
29	School/Department Library Fee	500	500	500	500	500	500
30	Social Activity Fee	400	400	400	400	400	400
31	SIQAC (School Internal Quality Assurance Cell)	50	50	50	50	50	50
32	Computer Fee	500	500	500	500	500	500
33	Laboratory Maintenance Fund for Science, Language and Psychology Labs Only	0	0	1000	1000	1000	1000
34	Student I-Card Fee	50	50	50	50	50	50
35	Medical Assistance Fee	50	50	50	50	50	50
36	Excursion fee	500	500	500	500	500	500
37	Sports Fee	200	200	200	200	200	200
38	Laboratory Deposit (Refundable)	0	0	650	650	650	650
39	Library Deposit (Refundable)	650	650	650	650	650	650
40	Examination fee	220	220	220	220	220	220
Total College Share		5170	5170	6820	6820	6820	6820
Total Course Fee (1st/2nd Sem)		16270	16970	19120	18620	18620	19100
Total Course Fee (3rd/4th Sem)		15970	16670	18820	18320	18320	20500
Total Course Fee (5th/6th Sem)		15970	16670	18820	18320	18320	18800

*indicates M.Ed (Teaching Practice Fee) to be charged from the students in 3rd and 4th Semester

C. COURSE-WISE FEE DETAILS FOR THE ACADEMIC YEAR 2019-20 FOR 05 YEAR INTEGRATED (HONS.) PROGRAMMES

S.No	Particulars	5 year Integrated program in English/ Linguistics/ Commerce and History	5 year Integrated program in M.Sc Mathematics	5 year Integrated program in M.Sc Geology	5 year Integrated program in M.Sc (Physics/ Chemistry/ Botany/ Zoology	5 year Integrated program in M.Sc. Family & Community Science	3 year Integrated Programme in B.Ed- M.Ed
1	Enrolment Fee	2500	2500	2500	2500	2500	2500
2	Registration Fee (One Time)	300	300	300	300	300	300
3	Tuition Fee	500	500	500	500	500	500
4	Library Fee	200	200	200	200	200	200
5	Science Fee	0	500	500	500	500	500
6	Stationery Fee	150	150	150	150	150	150
7	Examination Fee	1320	1320	1320	1320	1320	1800
8	Examination Practical Fee	0	0	400	400	600	200
9	Teaching Practices fee M.Ed	0	0	0	0	0	1700*
10	Cost of Examination Form	160	160	160	160	160	160
Total University Receipts		5130	5630	6030	6030	6230	6310
11	Examination Maintenance Fund	300	300	300	300	300	300
12	Pool Fund	1250	1250	1250	1250	1250	1250
13	Development Fund	1500	1500	1500	1500	1500	1500
14	Sport Development Fund	300	300	300	300	300	300
15	Magazine/University news Bulletin Fund	110	110	110	110	110	110
16	Corpus Fund	500	500	500	500	500	500
17	Examination Development Fund	250	250	250	250	250	250
18	Digitalization & networking Fund	200	200	200	200	200	200
19	Student Aid Fund	300	300	300	300	300	300
20	Alumni Fund	100	100	100	100	100	100
21	Central Library Development Fund	800	800	800	800	800	800
22	DIQA Fee	50	50	50	50	50	50
23	Red Cross Fee	10	10	10	10	10	10
24	NSS Fee	50	50	50	50	50	50
25	Cultural Fee	150	150	150	150	150	150
26	Students Insurance Fee	100	100	100	100	100	100
Total University Fund		5970	5970	5970	5970	5970	5970
Total University Share		11100	11600	12000	12000	12200	12280
27	Pool Fee	1050	1050	1050	1050	1050	1050
28	School/Department Development Fee	1000	1000	1000	1000	1000	1000
29	School/Department Library Fee	500	500	500	500	500	500
30	Social Activity Fee	400	400	400	400	400	400
31	SIQAC (School Internal Quality Assurance Cell)	50	50	50	50	50	50
32	Computer Fee	500	500	500	500	500	500
33	Laboratory Maintenance Fund for Science (PG) / Science, Languages and Psychology Labs Only in B.Ed- M.Ed Integrated)	0	0	1000	1000	1000	1000
34	Student I-Card Fee	50	50	50	50	50	50
35	Medical Assistance Fee	50	50	50	50	50	50
36	Excursion fee	500	500	500	500	500	500
37	Sports Fee	200	200	200	200	200	200
38	Laboratory Deposit (Refundable)	0	0	650	650	650	650
39	Library Deposit (Refundable)	650	650	650	650	650	650
40	Migration Fee	0	0	0	0	0	0
41	Industrial Tour/Field Trip fee for Skill Enhancement Course	0	0	1500**	0	0	0
42	Examination fee	220	220	220	220	220	220
Total School Share		5170	5170	6820	6820	6820	6820
Total Course Fee Payable (1st & 2nd)		16270	16770	18820	18820	19020	19100
Total Course Fee Payable (3rd & 4th)		15970	16470	20020	18520	18720	20500
Total Course Fee Payable (5th & 6th)		15970	16470	18520	18520	18720	18800

*indicates B.Ed-M.Ed Integrated (Teaching Practice Fee) to be charged from the students in 3rd and 4th Semester

****indicates Integrated Geology (Industrial Tour/Field Trip fee for Skill Enhancement Course) to be charged from the students in 3rd and 4th Semester**

D. COURSE-WISE FEE DETAILS FOR THE ACADEMIC YEAR 2019-20 FOR 03 YEAR UG Hons

S.No	Particulars	English	Geology	Maths	Physics	Chemistry	Commerce
1	Adm Fee	200	200	200	200	200	200
2	Tuition Fee	500	500	500	500	500	500
3	Registration Fee (one time)	300	300	300	300	300	300
4	Practical Fee	0	450	0	450	450	0
5	Cost of Examination Form	160	160	160	160	160	160
6	Examination Fee	1320	1320	1320	1320	1320	1320
Total University Receipts		2480	2930	2480	2930	2930	2480
7	Pool Fund	1250	1250	1250	1250	1250	1250
8	Development Fund	100	100	100	100	100	100
9	Sport Development Fund	500	500	500	500	500	500
10	Corpus Fund	180	180	180	180	180	180
11	DIQA Fee	180	180	180	180	180	180
12	Red Cross Fee	20	20	20	20	20	20
13	Digitilization & Networking Fund	200	200	200	200	200	200
14	NSS Fee	110	110	110	110	110	110
15	Cultural Fee	130	130	130	130	130	130
16	Examination Development Fund	250	250	250	250	250	250
17	Exam. Maintenance Fund	300	300	300	300	300	300
18	Additional Fee for Professional/ Honours Courses	1500	1800	1500	1800	1800	1800
Total University Fund		4720	5020	4720	5020	5020	5020
Total University Share		7200	7950	7200	7950	7950	7500
19	Student Aid Fee	100	100	100	100	100	100
20	Pool Fee	1050	1050	1050	1050	1050	1050
21	Games/Sports Fee	400	400	400	400	400	400
22	Building Maintenance	220	220	220	220	220	220
23	Reading Room Fee	50	50	50	50	50	50
24	Furniture Fee	70	70	70	70	70	70
25	Stationery Fee	40	40	40	40	40	40
26	Magazine/ Identity card fee	130	130	130	130	130	130
27	Motor Vehicle Fee	60	60	60	60	60	60
28	Student Service/ Seminar/ Cultural activities Fee	100	100	100	100	100	100
29	Excursion Fee	100	100	100	100	100	100
30	Medical Aid Fee	25	25	25	25	25	25
31	Relief Fee	10	10	10	10	10	10
32	Red Cross Fee	10	10	10	10	10	10
33	Miscellaneous Fee	60	60	60	60	60	60
34	Edusat Fee	25	25	25	25	25	25
35	Students Insurance Fee	100	100	100	100	100	100
36	NSS Fee	50	50	50	50	50	50
37	Laboratory/Practical Fee	0	700	0	700	700	0
38	Vocational/ Applied	0	0	0	0	0	0
39	Subject Tour	200	200	200	200	200	200
40	EVS Fee	100	100	100	100	100	100
41	Industrial Tour/Field Trip fee for Skill Enhancement Course	0	1500*	0	0	0	0
42	Examination fee	220	220	220	220	220	220
43	Additional Fee for Professional/ Honours Courses	3500	4200	3500	4200	4200	4200
Total College Share		6620	8020	6620	8020	8020	7320
Total Course Fee (1st & 2nd)		13820	15970	13820	15970	15970	14820
Total Course Fee (3rd & 4th)		13520	17170	13520	15670	15670	14520
Total Course Fee (5th & 6th)		13520	15670	13520	15670	15670	14520

***indicates Hons. Geology (Industrial Tour/Field Trip fee for Skill Enhancement Course) to be charged from the students in 3rd and 4th Semester**

Fee for Self Finance Seats: (For UG, PG, Integrated and Honours Programmes) for the session 2019-20

S.No	Subject	UG Programme Fees in Rs. (to be paid in single installment in 1st Semester)	PG Programme Fees in Rs. (to be paid in single installment in 1st Semester)	Integrated Programmes Fees in Rs. (to be paid in two installment in 1st & 3rd Semester)	Honors Programme Fees in Rs. (to be paid in two installment in 1st & 3rd Semester)
1	Geology	-	120000	(60000; 60000) 120000	(50000; 50000) 100000
2	Mathematics	-	120000	(60000; 60000) 120000	(50000; 50000) 100000
3	Home Science/ Food Tech.	-	60000	(30000; 30000) 60000	Nil
4	English	-	120000	(60000; 60000) 120000	(50000; 50000) 100000
5	Physics/ Chemistry/ Botany/ Zoology	-	Nil	(75000; 75000) 150000	(50000; 50000) 100000
6	M.Com/ B.Com	-	70000	(60000; 60000) 120000	(50000; 50000) 100000
7	M.Ed Programme	-	90000	(In Single Installment) 125000	Nil
8	B.B.A./B.C.A.	60000 (In Single Installment)	-	-	-

Other fees

- 1 Applications Processing Fee for UG per Stream = Rs. 200/-
- 2 Application /Entrance test processing fee for UG/PG/Honours/ Integrated courses.
 - a. General = Rs. 750/-
 - b. SC/ST/ST of Leh & Kargil = Rs. 650
- 3 Application processing fee for self-financing seat (in addition to normal fee) = Rs. 300/-
- 4 Fee of Filing Appeal = Rs. 300/-
- 5 Eligibility Fee = Rs. 750/- (to be charged from the students who have passed the qualifying examinations of other than JKBOSE)
- 6 Industrial Tour/ Field trip fee * = Rs. 5000/- (wherever applicable for the subjects involving such tours/trips) in 5 Year Integrated & 2 Year PG Programmes.

CLUSTER UNIVERSITY OF JAMMU

APPEAL FORM

1. Name of the Applicants (in block letters)
2. Father's Name (in block letters)
3. Application form no.
4. Course/Programme applied
5. Total Marks obtained in 12th/Graduation/ PG
6. Total Marks obtained in Entrance Test
7. Colleges opted by the applicant at the time of filling on-line admission form in order of preference:
 - i)
 - ii)
 - iii)
 - iv)
8. Reasons/grievance in brief for filling the appeal:

9. Any other information which the applicant deems proper to mention in support of his/her claim:

10. Details of fee deposited: DD No..... Dated
- Name of the Bank:
11. Contact detail: Mobile No..... Landline No.....
- Email Id:

I solemnly affirm and declare that the information furnished above is true and correct to the best of my knowledge and belief and I shall abide by the decision of the Appellate Authority.

Signature of the Applicant